SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT. AKKATAI RAMGONDA PATIL KANYA MAHAVIDYALAYA

VIVEKANAND COLONY, ICHLKARNJI
416115
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur, the Management of our institute was established by Hon. ShikshanMaharshi Dr. Bapuji Salunkhe in 1954 with his selfless service to take education at the doors of downtrodden people and rural girls. Today, this multidimensional management is serving the community through the various branches imparting higher education throughout Maharashtra and Karnataka States.

It was the dream of Late Dr. Bapuji Salunkhe, the founder of our Sanstha, that there should be a separate institute for girls, so the girls from rural areas could get higher education. His dream turned into reality on 17.07.1984, beneficing only 30 students in the beginning and now it has increased up to 1004. It is the only girls' college in the city Ichalkaranji. It is famous for cotton cloths, dhotis and Saris. The city was sanctioned under the textile cluster scheme of central government. So it is known as Manchester of Maharashtra.

Our aim is to empower and to uplift the girls by educating them and creating the social, political and cultural awareness among them.

The institute is affiliated to Shivaji University, Kolhapur. It is recognized under 2(f) and 12 (b) in 1994 and 2005 respectively. The institute has 02 regular programmes of BA. with 07 departments- Marathi, Hindi, History, Political Science, Economics, Psychology, Home Science, and B.Com with 03 special subjects- Adv. Accountancy, Adv. Costing and Industrial Management. During last five years introduced 01 Career Oriented Course and 11 self designed certificate courses.

The institute has become a center of innovations in the field of education in the city Ichalkaranji. The institute is continuously striving for the excellence in education with ensuring students' outstanding performance in curricular, co-curricular and extra-curricular activities. The institute fulfills its mission under the guidance of President, Management, Principal, Teaching and Non-teaching staff and students' representation in various activities. The institute is recognized as a best institute not only for academic performance but for sports, cultural and extension activities.

Vision

To provide quality education to the rural and semi urban girl students deprived from getting education by the orthodox Indian Tradition and to make them the responsible citizens.

Mission

- **To avail opportunity of education to women whose educational rights are deprived by the Orthodox Indian tradition.**

- **To aim at overall personality development through extra-curricular activities**

- **To acquaint and walk with the computer age.**

- **To promote and enhance students' literary inhale skills.**

- **To aware students about social and national responsibilities.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Only Girls' institute in the Tahashil situated in the heart of the Manchester city.

2. Considerable number of other state students.

3. Ladies NCC

4. Registered Alumni Association.

5. Computerized library and Administrative office

6. Prize winning tradition for writing Article in college magazine 'Asmita'

7. Departments of Home – Science and Psychology.

8. Green, Clean and Plastic free campus.

9. Excellence performance in the University examination.

Institutional Weakness

1. Limitation of students' progression.
2. Requirement of research culture.
3. Limited resources.

Institutional Opportunity

1. To enhance skill based short term courses.
2. To start PG. courses.
3. To promote co-curricular and extension activities.
4. To organize International Seminars.
5. To increase collaborative activities and linkages.
6. To undertake major and minor research projects.

Institutional Challenge

1. To strengthen the Alumni Association
2. To promote the research culture.
3. To boost placement cell.
4. To start P.G. courses.
5. To improve communication skills of rural students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute follows the curriculum designed by Shivaji University, Kolhapur as it is affiliated to this university. Four faculty members participated in designing and contributing curriculum development and 03 faculty members participated in various Bodies of Universities such as BOS and Academic Council.

The institute runs 02 UG level programmes of BA. with 07 departments- Marathi, Hindi, History, Political Science, Economics, Psychology, Home Science, and B.Com with 03 special subjects- Adv. Accountancy, Adv. Costing and Industrial Management.

The faculty attends the training programmes, workshops on new syllabi and new teaching methods organized by various institutes. It has resulted in sufficient exposure to recent advances and changes of the curriculum innovative initiatives. To ensure the need based development, the institute provides options, flexibility and choice for the students. The institute ensures the effective curriculum delivery by departmental meetings, preparing academic calendars, distribution of workload, time table and teaching plan.

The institute has introduced 01 COC and 11 self designed certificate courses for which the faculty receives freedom to design their curriculum.

The faculty maintains academic dairies to note the synopsis of their class wise daily work and practical programmes. The syllabi are made available on the college website along with the Departmental Blogs.

The institute integrates and delivers the cross cutting issues relevant to gender, environment, sustainability, human values and professional ethics in the curriculum of self designed certificate courses and extension activities. Similarly, these issues have been integrated in the university syllabi of all subjects.

The institution practices the feedback mechanism on syllabus by students, teachers, parents, subject experts and alumni and the feedback is analyzed to understand their responses.

Teaching-learning and Evaluation

Admissions to all the programmes are given as per the rules and regulation of Shivaji University, Kolhapur and the reservation policy of the government of Maharashtra.

During the last five years, the institute has given admissions to 78 students from other state and to 13 divyangjans.

To maintain the quality in teaching and learning, the institute plans teaching learning and evaluation schedule

through the academic calendar.

For the newly admitted students, the Principal's address is conducted in which the information is given about the curricular, co-curricular and extra-curricular activities in the institute, discipline, examination system and methods of evaluation practiced. The institute organizes co-curricular activities like workshops, training, guest lectures, seminars etc.

For experiential learning, the Industrial Visits, Group Discussions, field visits, study tours, Quiz, Book Reviews, Debates, and Project writing etc are arranged often.

For participative learning, the activities such as role playing, moot teaching group discussions, mock parliament, mock interview etc. are arranged.

The faculty maintains academic dairies and teaching plans. To make the learning process effective, innovative and creative, the faculty use ICT tools. The institute provides facilities to the students such as study room, well equipped library and Wi-Fi.

The institute practices special policies for advance learners and slow learners and mentor mentee scheme.

The institute practices transparent and robust mechanism of internal evaluation system which includes pre-semester examinations, surprise tests, unit tests, open book tests, quiz, students' seminars etc. The transparency is maintained through grievance redressal cell. The competitive examination committee guides the student to face the competitive examinations.

The attainment of programme outcomes, programme specific outcomes and course outcomes are evaluated by the institute in various ways such as University results, students' higher education promotions, placements and qualifying NET-SET examinations.

Research, Innovations and Extension

The Research Committee of the institute creates the research culture among the faculty. The faculty is always motivated to submit research proposals, to attend the faculty development programmes, to participate in workshops, seminars, conferences and to present and publish research papers. 02 faculty members have been recognized as research guides. Four faculty members have completed their minor research projects. During the last five years, 01 faculty has completed Ph.D, 06 faculty members have registered for Ph.d, and 01 faculty has completed M.Phil.

The faculty members have published 162 research papers in International, National research journals, proceedings and 20 research papers published in UGC approved journals. Two faculty members have published books. The students are motivated to participate in competition organized on research like 'Avishkar' and they are motivated to prepare research papers. Recently 02 Minor Research projects are sanctioned under Research Initiation Scheme of Shivaji University, Kolhapur. Two students of department of English presented and published research papers in National Seminar held at Mayani, Dist-Satara.

The faculty provides informal consultancy through personal counseling, competitive examinations, employment information and placement cell. The institute conducts extension activities sensitizing students regarding social issues and the holistic development of the students, like Save Baby Girl, AIDS Awareness,

Swachch Bharat Abhiyan, Gender Issues, Street Play, Traffic Awareness etc. The institute conducts various activities in collaboration with GOs and NGOs through NSS and NCC.

The institute has signed MoUs and linkages for faculty and students' exchange.

Infrastructure and Learning Resources

The institute has total campus area of 1:70 hectors and built up area of 2913.43 sq. mtrs. The institute has a separate library building. The 02 departments have well equipped Laboratories and 01 beauty parlor. The ramp, rail and wheel chair are available for Divyangjan. The institute provides facilities for teaching and learning with 18 class rooms with Wi-Fi facility. 04 classrooms and auditorium are well equipped with LCD projectors.

There are 38 computers with internet connectivity, 04 laptops, 05 LCD projectors, 02 photocopy machines, 02 television sets, 01 digital camera, 02 OHPs, 02 podiums, 04 scanners with printers, 02 scanners,12 CCTV cameras, Common Room for students, staff room, NCC Room, NSS Room, IQAC room, reading room, computer lab, 02 water purifiers. The institute has LAN facility 1 VPN connection and 02 lines of internet facilities of BSNL (04mbps) and Skyline (10mbps).

The institute has facility for indoor games like carom, chess and outdoor games like volley ball, kabaddi, kho-kho, long jump, high jump, discus throw, Javelin throw and hammer throw on the area of home ground. Football and cricket practices on Rajaram stadium, Ichalakrnji.

The institute has a cultural hall where all the cultural activities are conducted. The institute has computerized library. The carpet area of the library is 369 sq.mtrs. The total collection of library is 23399 with unique titles 14012 and the collection of rare books is 83. The library has following ICT facilities.

- E- Granthalay 3.0 ILMS

- E- Resources: - i) UGC INFONET Digital Library Consortium, INFLIBNET center and the INDEST-AICTE Consortium; N – List , ii) NDL

Student Support and Progression

As per the Maharashtra Public University Act,1994 the institute has formed the students' council. The institute conducts their meetings to organize various programmes. The academic and administrative committees have a representation of students' council. The institute provides various types of scholarships and free ships to the students. The institute conducts training programmes like Yoga, Judo,Karate and Defence. The institute conducts capability enhancement programmes such as Career counseling, competitive examination, bridge course, personal counseling, remedial coaching and skill development programmes. Majority of the students go for P.G. courses after graduation. The Students participate in Zonal, Inter-Zonal, University, District, State and level sports competitions.

Students are encouraged to participate in seminars, 'Avishkar' competitions. They are motivated to contribute their literature by writing for the wallpaper 'Spandan' and the Annual Magazine.

The cultural department is a link between students, teachers and society. It has organized community related programmes. The Students achieved prizes and ranks in University Youth festival and other competitions organized by various organizations.

The institute has an Alumni Association which Contributes in the development of the institute by representing themselves in the statutory and academic committees. The alumni association is registered recently as 'Smt.Akkatai Ramgonda Patil Maji Vidyarthini Sangh, Ichalkaranji' under society's Registration Act, 1860 (XXI of 1860) with registration no. Kolhapur/0000247/2018.

The institute conducts alumni meet every year. Some of alumnus holds responsible posts such as Police Sub-inspector, Advocates, Chartered Accountants, Lecturers, Primary and high school teachers etc. They are working in Govt. offices, private sectors and Mass media. Alumni association also contributes in to academic, social, cultural and sports activities.

Governance, Leadership and Management

The institute is governed by Shri Swami Vivekanand Shikshan Santha, Kolhapur having the motto 'Dissemination of Education for Knowledge, Science and Culture'. The institute has set a vision to provide quality education to rural and semi urban girl students deprived from getting education by orthodox Indian tradition and to make them responsible citizens.

The institute practices decentralization and participative management in its day today functions to create organizational environment. The principal takes decisions with in consultation with all heads of committee chair persons.The management of our institute consists of general body, managing committee, life members committee, trustee committee, divisional committee and subcommittees.

As per UGC guidelines the faculty performance is monitored through PBAS and API reports. The principal suggests the faculty for improvement as per the feedbacks taken from the students and to the non teaching staff, as per the feedbacks taken from office superintendent and then the CRs are submitted to the management.

The institute has an internal and external audit mechanism. The institute appeals to the stake holders to offer funds and all collected funds are remitted to the management and then the management refunds the amount to the institute.

The IQAC plans to execute various activities focusing on the core values identified by NAAC and monitors time to time.

Institutional Values and Best Practices

The institute is very keen and particular about safety and security facilities. The institute exhibits gender sensitivity arranging various rallies and conducting programmes such as population day, women's day etc. To create environmental awareness among the students, the green practices are introduced such as to use bicycles, public transport and pedestrian friendly roads. The institute practices academic and personal counseling for students.

Waste management is done through identifying different types of waste sources, placing dustbins at various

locations, accompanied with displaying quotations spreading environmental consciousness among the students. Waste water is used for plants and trees. Liquid waste management and e-waste management is done in appropriate manner.

Rain water harvesting structure is developed for collecting rain water and it is utilized to increase the water level of the bore well.

The environment care is taken through the green audit. The no-vehicle day is practiced by the Principal, the faculty, students, administrative and non teaching staff.

The institute practices number of innovative ideas to develop the students' personality apart from the regular classes. The faculty promotes the knowledge and skill of the students through career oriented course and self designed courses.

In order to fulfill the social responsibility of the institute and foster this spirit in the students, various community development programmers conducted through NSS, NCC and Cultural department. The institute practices International Women day, NSS day, NCC day, celebration of Birth and Death Anniversaries of Great personalities, Blood donation camp, HB checkup camp, awareness of Organ and Eye donation, cleanliness drive, Suraksha Saptah, AIDS awareness etc.

In this way the institute is quite particular to sustain its social commitment organizing various outreach programmes, awareness programmes, campaigns, rallies, celebration of days, village adaptation etc. The institute also ensures to integrate the cross cutting issues among students such as Gender Environment and Human Rights through various activities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT. AKKATAI RAMGONDA PATIL KANYA MAHAVIDYALAYA
Address	vivekanand Colony, Ichlkarnji
City	Ichalkarnji
State	Maharashtra
Pin	416115
Website	www.arpkmi.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Anil Narayan Patil	0230-2424548	7411398411	91230-242454 8	arpkanyacollege@ gmail.com
IQAC Coordinator	Sampada Laxman Shinde	0230-2424541	9860826802	91230-242454 85	somnaathgaikwad @gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	17-07-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Shivaji University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	17-05-1994	View Document
12B of UGC	31-03-2005	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	vivekanand Colony, Ichlkarnji	Semi-urban	4.22	2913.43

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Marathi	36	HSC	Marathi	169	169
UG	BA,Hindi	36	HSC	Hindi	149	149
UG	BA,History	36	HSC	Marathi	220	220
UG	BA,Political Science	36	HSC	Marathi	193	193
UG	BA,Economics	36	HSC	Marathi	182	182
UG	BA,Home Science	36	HSC	Marathi	126	126
UG	BA,Psychology	36	HSC	Marathi	151	151
UG	BCom,Commerce	36	HSC	Marathi	462	462

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				7				17
Recruited	1	0	0	1	3	4	0	7	5	6	0	11
Yet to Recruit				0				0				6
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	14	0	0	14
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	1	0	2	0	0	4
M.Phil.	0	0	0	3	0	0	0	1	0	4
PG	0	0	0	0	3	0	3	5	0	11

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	2	0	7

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	981	23	0	0	1004
	Others	0	0	0	0	0
Certificate	Male	12	0	0	0	12
	Female	124	5	0	0	129
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	164	166	147	118
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	0	0	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	345	340	353	318
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	494	470	570	583
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1004	976	1070	1020

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 196

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	10	10

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
976	1070	1020	927	788

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
180	240	240	240	204

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
255	276	246	197	200

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File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	22	20	21

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	25	24	24	24

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 18

Number of computers

Response: 38

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
62.88789	83.05649	69.39327	52.58184	49.39519

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institute follows the curriculum designed by **Shivaji University, Kolhapur** as it is affiliated to this university. For the effective delivery and implementation of curriculum, all the departments of the institute design the proper plans of the syllabi for their respective subjects for each academic year. The Institute procures required books and research journals in the library as per requirement.

The **Internal Quality Assurance Cell** of the Institute ensures the effective curriculum delivery by informing the Departmental Heads to hold the **Departmental Meetings** on the curricular planning and its implementation. To ensure the effective delivery of curriculum through a well planned and documented process, the institute has an **Academic Calendar** which contains the month wise plan of action from the beginning of the Academic year.

At the end of every academic year, the tentative **Workload** for the next year is prepared by all the heads of the departments. It becomes helpful to the administration to plan about the requirement of teaching staff. The head of the departments distribute the curriculum for the teaching among the faculty based on the workload as per the classes and papers for teaching, discussing the course content, difficulties in delivering the content and finalizing the quality objectives and preparing the assessment methods.

The **Time- table** is finalized at the institutional level for Arts and Commerce streams separately by the time-table committee. The Heads of the respective departments finalize the departmental time-table discussing with their colleagues. All the faculties prepare **Annual Teaching Plan** of all the papers allotted to them of their respective subjects and the heads of the departments check the plans for proper curriculum delivery.

The Heads of the departments supervise the proper implementation of **Teaching Plan** for its smooth functioning. The faculty notes the synopsis of daily classes and subject wise teaching and practical programmes in their **Academic Dairies**. The IQAC of the institute encourages the faculty to use **ICT** in classrooms to make the teaching and learning process more effective. The syllabi and tentative examination schedule of pre-semester examinations and University examinations is made available to the students on **Institutional Website** along with the **Departmental Blogs.**

At the end of every semester, the **Syllabi Completion Reports** are submitted to the IQAC through the Heads of the Departments. The Internal Quality Assurance Cell of the Institute monitors the overall progress through the collection of **Feedbacks** from the students, teachers, alumni, parents and subject experts about the syllabi of respective subjects and the regular academic audits by the Sanstha Inspection Panel (Academic and Administrative Audit-**AAA**). The IQAC follows the proper approach to make sure about effective curriculum delivery.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document]
Details of the certificate/Diploma programs	[View Document]
Any additional information	[View Document]

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 33.98

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	3

File Description	Document
Details of participation of teachers in various bodies	[View Document]
Any additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

Response: 00

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 20

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 10.47

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	100	64	49	58

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The curriculum of various courses is prescribed by the university. The faculties who are working on BOS address the cross cutting issues taking into consideration the suggestions by the faculty of the other institutions while framing and revising the syllabi. In workshops conducted on revised syllabi, the suggestions are considered for the enrichment of the curriculum.

However, the institute integrates and delivers the cross-cutting issues relevant to gender, environment, sustainability, human values and professional ethics through curriculum of self designed courses run by the departments and the Extension Activities run by NSS and NCC units like Save Baby Girl Rally, Organ Donation Rally, Cleanliness Drive, Defence Workshop, Karate Training, Blood Donation Camp, Aids Awareness Rally, Yoga Day, Tree Plantation, Save Water Rally, Hindi Day, Population Day, Constitution Day and practicing No-Vehicle Day etc. Besides, all the students of B.A./ B.Com-II have to study a compulsory paper, Environmental Studies as a part of University Examination. Various lectures are arranged on women empowerment, health, security and law. A self designed certificate courses run by the Department of Commerce (Income Tax) and English (Spoken English) integrates professional ethics and human values respectively.

The institute has organized One day symposium **on Women in Media- Past, Present and Future** to integrate the gender equity awareness among the students. The faculty involved in running these courses and activities taking hard efforts to make the students aware of these issues.

The following topics of the syllabus integrate cross cutting issues.			
Sr.No.	Course	Chapters/ Units	Issues
1	Marathi	Story- Nagin B.A. I	Human Value
		Story – Navara B.A. I	Gender
		Story – Sakhumana B.A. I	Sustainability
		One Act Play (Olakh)	Human Value
		Poem- 'Tal Dhavaltana' B.A. II	Human Value
2	Hindi	B.A. I.-Novel 'Suni Ghati Ka Suraj'	Human Value

		B.Com I -Story 'Panch Parmeshwar'	Human Value
		B.A. II- Drama 'Bina Divaro ka Ghar'	Gender
		B.A. III -Novel ;Dohara Abhishap'	Gender
3	English	B.A. I -Cherry Tree Short Story	Environment
		B. A II -The Novel inside the Haveli	Gender
		English for Business Communication	Professional Ethics
4	Economics	Population of India	Gender
		Sustainable Development	Environment
		Social Economics Equality	Human Value
		Income equality	Human Value
		Poverty	Human Value
		Business	Professional Ethics
5	Sociology	Problems of Poverty	Human Value
		Problems of Population	Gender
		Violence against women	Gender
		Culture, Socialization	Human Value
6	Political Science	'Alternative development movement.	Justice
		Environmentalism	Environment
		Feminism	Gender
		Equality, Justice and Fraternity	Equity
		Fundamental Rights & Duties	Gender
7	Psychology	Organizational Behavior	Human Value
		Social change and behavior verbal & non verbal communication	Human Value
		Applied Behavior	Sustainability
8	Home Science	Social & Moral Development	Human Value
		Social, Emotional Development	Human value
		Gender Role in Development	Gender
9	History	B.A. III- Movements	Environment

			Sustainability
		B.A. III- Economics Condition	Human Values
		B.A. III -Social Movements	Human values.
10	Geography	Soil Geography and Oceanography	Environment awairness and Sustainability
		Human Geography and Agriculture Geography	Environment awairness and Sustainability
		Climatology and Geomorphology	Environment awairness and Sustainability
11	Commerce	Accounting	Professional Ethics
		Mangement	Sustainability.
		Women Entrepreneurship	Gender

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 8

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 08

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 32.27

1.3.3.1 Number of students undertaking field projects or internships

Response: 315

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 1.57

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	22	21	12	4

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 89.2

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
359	431	413	417	341

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
360	480	480	480	408

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 78.6

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
174	205	183	162	137

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

It is generally observed that the classes have varied degree of heterogeneity in the learning process. So it is essential to identify the slow an advanced learners thinking that no any student can be left behind in the educational process. The institute identifies slow and advanced learners assessing their academic performance in the **previous examination results** i.e. result of first semester. By taking all thinks in consideration IQAC prepares the policy for the slow learners and advanced learners and suggests the departments to implement. Previously the institution has offered the remedial coaching for only SC, ST, NT and OBC Students. A New policy has been adopted to organize special guidance for **slow and advanced learners** for the students of all community.

1.Policy for Slow Learners: The institute has decided to find out the slow learners after observing their results of semester first and the students who obtained 18-24 marks out of 50 are considered as slow learners. The Departments have decided to arrange extra classes for them to enhance their learning ability.

- **Objectives:**

1. To improves Basic knowledge.

2. To raise level of confidence.

3. To improve performance of examination

4. To enhance communication skills

- **Steps Taken:** The following measures are taken for Slow Learners.

1. Extra classes to enhance their learning levels

2. Providing special library facility

3. Repeated discussion of units.

4. Practicing Drilling methods

- **Outcome:** Remedial teaching for slow learners proved that the students made improvement in their examination. This policy boosted their confidence to face difficulties in examination and other related issues

2) **Policy for Advanced Learners:** The Institute has decided the policy for advanced learners so that they can improve in their examination. The students who obtained more than **30 marks out of 50** in first semester are considered as Advance Learners.

- **Objective:**

1. To inculcate competence skills

2. To inculcate reading culture

3. To enhance research culture

4. To improve knowledge generating capacity.

- **Steps Taken**: The following measures are taken for Advanced Learners.

1. Extra classes to enhance their learning levels

2. Special Library facility

3. Personal Guidance

4. Giving opportunities to participate in University level Research Competition i.e.. **Avishkar**.

5. Encouraging them to write article in college annual magazine.

- **Outcome:** Teaching for Advanced learners proved that the students made improvement in their examination. This policy boosted their confidence to face difficulties in examination and other related issues. They confidently participate in various activities organized by collage and other organization.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 48.8

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.31

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The student centric methods are used by the faculty to make learning process more effective such as experiential learning, participative learning and problem solving methodologies.

- **Experiential Learning:** To impart experiential learning, the students of the department of Home-Science and Psychology participate in daily practicals in their well equipped laboratories. The other departments arrange study tours to understand the importance of their respective subjects. e.g. the Department of History organizes study tour to Historical Places to understand importance of forts. The Department of Economics and Commerce arranged Bank visits and to get awareness of the structure of banking systems. The Industrial Visits made the students to become aware of production, sell and working methods of the employees. The experiential learning is always supported by the use of ICT with screening films, audio-visual experience of the units related to the syllabi. The Departments of English and Geography arranged visits to Language lab, Library of nearby institutions and visited Church. The department of Home Science visits Furnishing Houses, Garment Centers, Hospitals, Bakery, and Schools etc. The department of Political Science visits Gram Panchayat and Municipality to make the students to know the governance at rural and urban level. The experiential learning helps the students to enrich their experiences of learning. The Teachers Day is celebrated by the students, playing the roles of teachers. Through laboratory experiences, the students learn to handle the glass wares and instruments.

- **Participative Learning**: The participative learning in the teaching learning process enhances the learning experience of the students. The participative learning is made effective and useful by practicing the activities like mock conversations, role playing and conducting interviews. Apart from these activities, students' seminars, group discussions, quiz, oral, debate, book reviews, poetry recitations, wall paper display, writing for Annual college magazine, project writing, field projects, posters, charts, models etc. are conducted to make the teaching learning process more easy and effective. The departments organize guest lecture to get extra knowledge. The students involve in activity based learning through case-study, drama, skit and mime.

- **Problem Solving Methods**: The departments conduct the competitions such as debating, elocution, seminar, moot teaching, writing articles for magazine etc. through which the students can find the solutions to solve their problems.

All these methodologies have increased the overall performance of the students in the examinations. They have helped to increase the base of the knowledge of the students thoroughly.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 95

2.3.2.1 Number of teachers using ICT

Response: 19

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 48.8

2.3.3.1 Number of mentors

Response: 20

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The institute motivates the faculty to adopt teaching methods which they learn in orientation programmes, faculty development programmes, refresher courses, seminars, workshops etc. Innovation and Creativity plays an important role in the Teaching and Learning, Process. To achieve success in the teaching learning process they have become effective tools. Entire faculty use ICT. They adopt the interactive approaches of teaching by conducting screening films, videos related to the syllabi, role playing, mock parliament, study tours and industrial visits etc.

Each department has its **Blog** to interact with the students. It gives overall information regarding subject's wise syllabi, previous question papers, notices, time table, Question Bank, E-Notes, link of E-Books, Link of You-tube etc . The links of these Blogs are provided to the students on the college Website. The institution also provides the following facilities to make the teaching learning process innovative and creative.

- Wi-Fi-facility

- Laptops

- Educational CDs

- Signing MOUs and Linkages with renowned Institutions and Agencies.

- Deputing faculty to attend the workshops on ICT.

- The INFLIBNET facility.

The above facilities encourage the faculty to adopt innovative methods of teaching and learning. As a result, the departments have been practicing the following innovations in their respective subjects to make an impact on students' learning level and to increase global competencies among them.

1. The Department of Geography conducts **E-Tests**

2. The Department of Home Science prepares different **Recepies and Articles**. They arrange food stalls, Rakhee Stalls, Articles' stalls on the occasion of functions in the institute.

3. The Department of Political Science practices **Mock Parliament** to understand the functioning of the Parliament.

4. The Department of English arranges **Mock Conversations** on various situations and conducted interviews of prominent and successful personalities in the society.

5. The Department of Psychology practices **Role Playing Activities** and **Mock Counseling** by the students.

6. Department of Commerce makes the students aware of adopting new techniques of **Tally** in accounting.

7. In every Academic year after the announcement of Budget, Department of Economics conducts a session of discussion about **Budget** among students.

8. The departments have created **WhatsApp Groups** to communicate departmental information.

9. The department of Marathi has conducted students' discussion with the eminent Marathi writers.

Special Impact on Students in teaching Learning Process:

1. Accurate and Easy learning

2. Accurate pronunciation and communication skill

3. Inculcating moral values

4. Better performance in the University examination.

5. Awareness of cross cutting issues

File Description	Document
Any additional information	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 16.58

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	3	3	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 17.71

2.4.3.1 Total experience of full-time teachers

Response: 354.16

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)
Any additional information	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.6

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institute has its own Continuous Evaluation System. The institute has formed Internal Examination Committee. It conducts pre-semester examinations since 2013 onwards. The committee prepares notices for students and faculty, time table of the pre-semester examination, the assessment schedule and displays on notice board as well as on institutional website.

The Examination Committee is as follow:

1. Dr. Anil N. Patil   -Chairman

2. Shri. B.N.Pawar   -Coordinator

3. Shri. S.B.Gaikwad   -Member

4. Shri. S.D.Borate   -Member

5. Shri. S.G.Gujar   -Clerk

The Pre-Semester examinations are conducted twice in a year before the University Examinations. As per the guidelines of Examination committee, the faculty is asked to submit the question papers of their respective subjects. At the end of the examination, the committee distributes the answer books to concerned faculty for assessment giving a particular date of submission of mark sheets and the results are displayed on the notice board. The assessed answer books are circulated to students and a discussion is made to clarify their doubts about their performance.

With the practice of Pre-Semester examination for students' evaluation, the new reformed methods have been practiced as per the suggestions of IQAC to make the internal evaluation process more transparent and objective.

The new reforms in Continuous Internal Evaluation (CIE) are as follows:

1. All the departments conduct various tests like Unit tests, Surprise tests, Open book tests, etc.

2. Students' seminars are conducted in the respective classes.

3. Group discussion is arranged on different topics.

4. Question answer session is conducted immediately after the completion of the unit.

5. The students are asked to write a book review and present in the class before the students.

6. The wall papers related to topics in syllabi are prepared and displayed.

7. The practice of e-tests is carried out.

8. The study tours are arranged.

The examination committee has encouraged the departments to use ICT for conducting the student seminars and tests. All the departments have maintained activity reports.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The assessment of the students throughout the academic year is made by **CIE system**. Our institute makes sure that Internal Assessment is transparent and robust in terms of frequency and variety. The institute follows the directives of University methods of Assessment. The assessment is carried out in two ways

1. The Assessment through CIE

2. The Assessment through University Examination

1. **Assessment through CIE:** As per the suggestions of AAA and IQAC, the Examination committee of the institute introduces the Pre-Semester examination system for assessing the performance of students which are conducted **twice** in a year. The **Pre-Semester** examinations are conducted as per the rules of the University. The assessment of the students by Pre-Semester is transparent and robust. Transparency is maintained through the following practices.

- The question papers are set as per the university examination pattern.

- Question Papers are printed in the institute so that confidentiality is maintained.

- The Results are displayed on Notice Board for public and students.

- Guidance is given to the students whose performance is poor in the examination.

- Students are allowed to verify their answer books

To maintain transparency, the answer sheets of different tests are assessed and discussed with students. The answer books are handed over to the students to know their performance in the examinations. The students' doubts are clarified at that time. Best answers by the students are shown to other students as a good example.

The faculty uses the different methods of evaluation to bring the variety in internal evaluation. Such as

- Unit Tests

- Open book tests

- Surprise tests

- Oral

- Recitation tests

- Book Reviews tests

- Quiz

- E-tests etc.

Assessment through University Examination:

The University has given responsibility of assessing the answer books of 1st year students at institute level. The institute has a separate assessment center. After completion of the examination of the 1st year classes, the examination committee hands over the answer books to the CAP Coordinator. The concerned subject teachers assess the answer books in the CAP center. After completion of assessment, obtained marks are feed in university software through online process.

The Physical Director of the institute conducts physical education examination for the 1st year students in which the External Examiner assesses the performance of the students. Hence this examination is held transparently. The practicals are held by the departments of Home Science and Psychology. These practicals are recorded in practical journals regularly. The subject teachers and the external examiner assess these journals, evaluates the results of the practical examination held at the end of the year. Hence these practical examinations are conducted with transparently in our institute. The field projects for environmental studies are undertaken by the students of 2nd year of all faculties and are assessed by the concerned teacher and obtained marks are sent to the University. Similarly for the 3rd year, students' seminars, projects and oral tests are conducted, assessed objectively and marks are sent to the University.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The assessment process of Internal and University examinations is a transparent, time-bound and efficient. The institute has an active examination committee.

The mechanism of redressal of examinations related grievances is as follows.

- **University Level Examination:** For part 1st of all faculties, the redressal of grievances is made at the institute level and of the part 2nd and part 3rd are received and forwarded to the university. This mechanism for the redress of examination related grievances is practiced as per the rules and regulations of Shivaji University, Kolhapur. Dates of examinations and dates of issuing hall tickets are displayed on the notice board. The university sends the exam schedule to the institute and it is displayed on the notice board. In case, a student does not get hall ticket, the institute solves the problem informing the university. If the result of the student is kept reserved by the university, the exam committee contacts the university and finds out the reason to remove confusion of the students.

In case of B.A. / B.Com - I examination related grievances are redressed under the supervision of the Principal as per the guidelines of the University. The Director of CAP of the institute deals with the grievances regarding the evaluation in the institute. A student can apply either for verification or revaluation of his answer book and marks obtained within a stipulated time immediately after the declaration of results by paying fees to the institute. The institute appoints another subject expert and gets accessed the answer book. It is corrected if there is any change in marks. In case of verification, the answer book of the students is checked. The institute appoints another subject expert to check and recount the total of the marks.

If there is any change in marks, a fresh mark list is provided by the university to the students.Students can demand a photocopy of his answer book in case of revaluation. After getting the photocopy of answer book assessed by concerned subject teacher, the students may claim for the revaluation of the answer book. The marking figure and tick marks are masked while providing the photocopy of an answer book and then the external examiner assesses the answer book. The revised mark statement is given to the student, if there is an increase or decrease in the earlier marks more than 10 %. The similar procedure of examination related grievances is practiced at the University level for assessment of 2nd and 3rd Year students.

- **Institutional Level:** The internal examination committee looks after the grievances related to the CIE. The students have freedom to get verified their marks and their doubts about their answers. The answer sheets of CIE are assessed and distributed to the students to know their performance. Their complaints are clarified openly in the classes. The students are redressed using the suggestion box putting their complaints regarding Internal Examination Mechanism. To avoid grievances of the students, the institute circulates and display notices regarding examinations.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The academic calendar is prepared so that the students and teachers should know all the activities going to be conducted during the academic year. It contains information related to curricular, co-curricular and Extra-curricular activities to be carried out in the institute throughout the academic year. As it is essential for effective delivery of curriculum before the end of every academic year, all the departments submit their own detailed academic and activity schedule to the IQAC. The IQAC compiles all these and prepares the Academic Calendar of the institution. Then this academic calendar is displayed on institute website and in the departments. It is also one of the parts of AQAR which was submitted to NAAC, University and our Management.

The institute conducts CIE in a very methodic way by following the academic calendar. Examination Committee of the institute prepares a schedule for Pre- semester examinations every year. It is displayed on college website as well as on Notice Board. The academic calendar is prepared in such a manner as Pre-Semester examinations and other activities are mentioned in it.

Except the pre-semester examinations, the departments have a freedom to plan and conduct Continuous Internal Evaluation of the Students i.e. Unit Tests, Open Book Tests, Seminars, Group Discussions, Class tests etc. are mentioned in their departmental academic calendars.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The faculty defines the Programme Outcomes of curriculum run by the institute designed by the University. The Programme Outcomes of career oriented courses and self designed courses are defined by the concerned departments and uploaded on the institutional website. The students are informed about the possible career opportunities after completion of the courses.

In the beginning of the academic year, the institute arranges 'Principals Address' to explain the Programme Outcomes, Course Outcomes and Programme Specific Outcomes run by the institute. In the profile of each department, the objectives, scope and career opportunities for a particular course and its related fields are clearly displayed. This made the students to know the importance of that subject related outcome of the programme that the student is going to study. Besides through various activities, the outcomes they are addressed.

The POs/PSOs/and COs are reflected through the following attributes developed among the students.

- Social and cultural awareness

- Leadership and team work skills

- ICT and Technological Skills

- Gender Equality and Women Empowerment

- Environmental Awareness

- Capabilities of communication skills

- Brotherhood, peace and love for nation.

- Critical thinking

- Self employment skill

- Self motivating potential

The institute conducts the extension activities such as environmental awareness, gender sensibility and academic activities through which POs, PSOs and COs are reflected.

- Environment Related Activities:

1. Tree Plantation

2. Green Campus

3. Save Water

4. No Vehicle day

5. Plastic free campus

6. Cleanliness Drive

○ Academic Student Support activities:

1. Carrier Oriented Course

2. Self designed certificate courses

3. Remedial Coaching

4. Research activities

5. Guidance for competitive examination

6. Slow and advanced learners Scheme

7. Organizing competitions like easy, elocution, recipe, hair style etc

○ Cultural and sports activities

1. Wall-papers

2. Guest lectures

3. Soft Skill development training – Sports, Cultural

4. Poster Presentation

5. Quiz

6. Physical Fitness Camp

7. Visits and Study Tours

8. Participation in Boarding Camp and Lead College Workshops

9. Internal Examinations (Pre-Semester and CIE)

○ Activities for Women Sensibility:

1. Rallis and lectures against violence on women

2. Lectures on women health, personality, law and safety.

3. Celebration of Birth and Death anniversaries of great Women

4. Organizing competition

5. Organizing symposium

6. Self defense training

7. Kanya-Sukanya Practice

○ Outreach Activities

1. Aids Awareness Rally

2. Pulse-polio Campaign

3. Eye and Organ Donation Rallies

4. Blood donation camp

5. Raksha Bandhan for dumb and deaf students

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

To assure the quality enhancement process of the institution, the evaluation of the Attainment of PO, PSOs and COs is necessary.

Programme Outcome: The institution evaluates the attainment of **POs** through the performance of students in their University examination, students' seeking for post graduation, their active participation in social work and getting jobs at private and Public Sectors. The attainment of POs is also evaluated by the institute considering the performance of students in **Continuous Internal Evaluation** (CIE) system, students' participation in Group Discussions, Oral Tests, Open Book Tests, Unit Tests, Quiz, e-tests, preparing reviews, seminars and question answer sessions are conducted in the classes.

Programme Specific Outcomes: The students' Attainment of **PSOs** is evaluated by the institute through

co-curricular activities. It is evaluated by the institute considering the participation of the students in co-curricular activities and extracurricular activities like debate, elocution, essay writing, project writing, writing for wall paper and institutional annual magazine, participating in various competitions held by the institute, outside the institute and participating in social activities through NSS and NCC.

Course Outcomes: The Various courses run by the departments of our institute evaluate the attainment of the students who have enrolled for these courses. The major attainment evaluated is that the students have become self employed. The students have started their own beauty parlors.

UGC Sanctioned Course

1. **Career Oriented Course (COC) in 'Personal Beauty Culture and Therapy'**

- To understand principles of beauty techniques.

- To get the practical knowledge of Beauty Treatment.

Self –Designed Courses

- **Personal Beauty Care**

1. To get experience of beauty treatment.

2. To get self employment.

- **Sanskarbharati Rangoli**

1. To become self employed

2. To know the art and skill of drawing

- **Punjabi Dress**

1. To practice modern style.

2. To present the new art before the society.

- **Mehendi**

1. To get self employment.

2. To get practical and theoretical knowledge and skills.

- **Bamboo Articles**

1. To become self employed.

2. To introduce the new art before the society.

- **Crochet Work**

1. To get self employment.

2. To introduce the new art before the society.

- **Saree Drepping**

1. To introduce modern styles before the society.

2. To get the new art.

- **Beed work**

1. To become self employed.

2. To introduce new fashionable art before the society.

- **Urdu Language Teaching Course**

1. To learn new language.

2. To study basics of Urdu language.

3. To become a translator of this language.

- **Certificate Course in Income Tax**

1. To learn the Basic Concepts in Income Tax

2. To know how ITR fill

3. To understand tax liability of Income Tax

- **Certificate Course in spoken English**

1. To develop speaking skills of the students.

2. To become self employed.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 93.73

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 239

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 255

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.67

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2.15

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.3	0	0	0	.85

File Description	Document
List of project and grant details	[View Document]
e-copies of the grant award letters for research projects sponsored by non-government	[View Document]
Any additional information	[View Document]

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.3

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 06

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 20

File Description	Document
Supporting document from Funding Agency	[View Document]
Any additional information	[View Document]
Funding agency website URL	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The **Research Committee** of the institute plays an important and active role in creating ecosystem for innovations in research. The Institute has formed the research committee which motivates the faculty to undertake Major and Minor research projects in their respective fields.

Research Committee consists of:

1) **Principal Dr.A.N Patil**	-	**Chairman**
2) **Dr.Trishala Kadam**	-	**Head**
3) **Dr.S.G Jadhav**	-	**Member**
4) **Dr. V.S Naik**	-	**Member**

Aims and Objectives:

1. To create research environment among the faculty.
2. To motivate the students to write of publish research articles
3. To organize National, International level Seminars / Workshops.
4. To motivate the faculty to publish their books and research articles
5. To motivate the faculty to undertake the Major and Minor research projects
6. To motivate the faculty to find innovative methods to transfer knowledge in the classrooms.

The institute has taken concrete steps for creation and transfer of knowledge. The institution has provision of **Seed money** for the students who participate in research competitions like **Avishkar**, and to the students who participate and present research articles in National Seminars. E.g. two students of the department of English participated and presented research papers in national seminar held at **Arts and Commerce College, Mayani.** The ICT infrastructure of the institute helps the students to access knowledge about in their research work.

The institute motivates the faculty to participate in the National / International seminars/ Workshops. The institute supports the faculty to undertake research in their respective fields by providing various library facilities like research journals, reference books, internet and INFLIBNET facility etc. By arranging Guest lectures, signing Linkages and MoU's with different agencies, the institute provides special platform to young researchers to undertake the research activities.

To nurture the entrepreneurship, the departments of Commerce and Economics organize Bank visits and Industrial visits regularly. During the last five years, the institute has organized **06** National Level Seminars/ Conferences and research papers are published in the books with ISBN, **02** faculty members have published their books, 162 research papers have been published in Seminars, conference and 20 research papers published in UGC approved journals, **04** faculty members have completed their Minor

research projects under UGC and **02** minor research projects have been sanctioned under Research Initiative Scheme of Shivaji University, Kolhapur of Rs.**65,000**/- to the department of Geography and Library.

The institute has started COC and Self Designed Certificate Courses to kindle start – up business ideas among the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.14

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	01	2	04

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 7.91

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	46	40	20	19

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The extension activities are conducted to build strong network with neighborhood community through NSS, NCC and other Departments of the institute. With a motto **NOT ME BUT YOU**, the NSS unit emphasizes the welfare of an individual is ultimately the welfare of the society. To understand the community is the main function of NSS. All these activities help to develop the personality and attachment with the society. Through the following extension activities organized by the institute, the social responsibilities have been nurtured in our students showing their special impacts on the students' overall personality development.

Sr. No	Name of the Unit	Extension Activities	Impact	
1	**N.S.S.**	7 Day Camp at Chandur	Social Awareness	
2		Population Day	Social Responsibility	
3		Rakashabandhan	Social Responsibility	
4		Blood Donation Camp	Health Awareness	
5		HB Check up	Health Awareness	
6		Rally- organ Donation	Social Responsibility	
7		Pulse Polio- Rally	Social Responsibility	
8		Voters Awareness -Rally	Social Responsibility	
9		Save Water- Rally	Environmental Awareness	
10		Road Safety	Social Awareness	
11		Eye Donation -Rally	Social Awareness	
12		Tree Plantation	Environmental Awareness	
13		Aids Awareness Saptah	Social, Health Responsibility	
14		Cleanliness Awareness	Environmental Awareness	
15		Ganesh Idol Donation	Social Responsibility	
16		Nirmalya Collection	Social Responsibility	
17		Water Pollution	Environmental Awareness	
18		N.S.S. Day Celebration	National Integrity	

1	NCC	Swachhata Abhiyan Camp	Social Responsibility	
2		Road Safety Saptah	Social Responsibility	
3		AIDS Awareness Rally	Health Awareness	
4		Jijamata Rally	Social Responsibility	
5		Save Baby Girl Rally	Social Responsibility	
6		Blood Donation Camp	Health Awareness	
7		Police Mitra	Social Responsibility	
1	Women Empowerment Cell	Nirbhaya Pathak	Self Defence	
2		Defence Training	Self Defence	
3		Health Awareness lectures	Health Awareness	
1	Cultural Department	Street Play	Security and Safety	
2		One act play	Security and Safety	
1	Sachetana Cell	Beti Bachao / Beti Padhao	Social responsibility	
1	Other	No Vehicle Day	Environmental Awareness	
2		Cashless Awareness Programme	Digital Banking	
3		Women in media Symposium	Women Empowerment	

All these activities made the students to be socialized and learn to think beyond individual interests and extend their thoughts for social welfare, environmental awareness, health awareness, empowerment and gender sensitivity etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	00	01

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 23

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	04	03	05	04

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 27.5

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non- Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year- wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
442	396	134	184	175

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 4

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	02	01	01

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 7

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	04	0	2	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Smt. Akkatai Ramgonda Patil Kanya Mahavidyalaya, Ichalkaranji has adequate physical facilities as per the requirement of the university to run different programmes. The infrastructure of the institute plays an effective role in creating the atmosphere for academic growth. Therefore the institute attempts to provide adequate infrastructure and other important facilities to make teaching learning process more effective. The campus of the institute is **4.22 acres** (1.70 hectors). The built-up area is **2913.43sq.mts.** The institute has a separate library building. The following facilities and equipments for teaching and learning are as follows:

Main Building

I) Ground Floor

- Examination Department

- Computer Lab

- Principal's Cabin

- Administrative Office

- Faculty Room

- Students' Rest Room

- Dept. of Home Science with Laboratory

- Ladies Washroom

- Gents Washroom

- Canteen

- Beauty parlor

- Gymkhana

II) First Floor

- Department of Commerce

- Class Rooms from 9 to 14

- Dept. of Psychology with Laboratory

- Counseling Centre

III) Second Floor

- Dept. of Economics

- Class Rooms from 18 to 21

- Department of History

- Department of Marathi

- Department of Political Science

- Department of Hindi

- Auditorium

Library Building

I) Ground Floor

- Library

- Reference Book Section

- Study Room

- Restroom for Differently able Students.

- IQAC

II) First Floor

- Indoor Games Hall

- Gymnasium

- Dept. of NSS

- Dept. of NCC

- Dept. Cultural Activities.

College Ground: - 50 X 26 Mts.

Vehicle Parking Area for Principal, faculty and Students: - 02

ICT Enabled Class Room

- **Room No 9,12,13,20**

- **Auditorium**

- **IQAC/NAAC Room**

Details of ICT Devices

- Smart Boards:- 02

- Podium :- 02

- Computers :- 38

- Laptops:- 03

- Printers with Scanners:- 02

- Camera:- 01

- T.V.:- 01

- LCD Projectors:- 05

- Vigilance System :- CCTV with Camera

Facilities and equipments for teaching learning

1. **Department of Home Science**

- Microwave Oven-01

- Refrigerator-01

- O.H.P.-01

- Computer- 01

- Food Processor -01

- Ovens-02

- Sewing Machines-09

- Washing Machine-01

- Mixtures-02

- Juicers-02

- Cookers-03

- Fire Extinguisher-01

- Kitchen Wares

- Water purifier-01

- Solar cooker-01

2.Department of Psychology

- O.H.P. - 01

- Muller Layer Stand- 01

- Habit Interference Boards - 02

- Memory Drum - 01

- Recall Recognition word list

- Short Term Memory

- Discrimination Weight -02

- Attentions Span Box -01

- Mirror Drawing Metal Star - 01

- Reaction Time Apparatus' for Visual and auditory stimuli - 01

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institute always gives emphasize on grooming the students for extracurricular activities.

Sports: The institute provides adequate facilities for indoor and outdoor games.

Outdoor Games:

Sr. No	Name of the Game	Place for Practice
1	Kho – Kho	College Ground
2	Kabaddi	College Ground
3	Athletics	College Ground
4	Judo	Hall of the College
5	Taekwondo	Hall of the College
6	Swimming	Swimming Tank of Municipality, Ichalkaranji
7	Cricket	Rajaram Ground, Ichalkaranji.
8	Volley Ball	College Ground

Indoor Games:-

Sr. No	Name of the Game	Place for Practice
1	Chess	Hall
2	Carom	Hall
3	Table Tennis	Hall

The college provides the equipments for gymnasium. The list is as follows:

1. Weight plates 2.5kg   04

2. Weight plates 0.5kg   04

3. Weight plates 0.7kg   04

4. Judo mattress   06

5. Jogger   01

6. Steeper   01

7. Back Extension   01

8. Cycling   01

Yoga: In the auditorium of the institute students practice yoga. The yoga day is celebrated on the ground.

Cultural Activities: The institute has a separate cultural hall. The Students practice cultural activities like plays, dance, one act play, street play singing etc in the hall. The institute has a separate open stage facility and equipments. The Annual Prize Distribution Function and other cultural programmes are organized on this stage. The necessary musical instruments such as Tablas, Harmonium etc are provided by the institute.

Achievements in Sports / Cultural:

1. **Sports:**

- Miss. Nikita Kore won **Gold medal** in Taekwondo National

- Miss. Nikita Kore won **Gold medal** in Choi. Kwang –Do National

- Miss. Nikita Kore won **Silver medal** in Taekwondo Zonal

- Miss Pooja Benichitake won **Bronze medal** for National Swimming

- Miss. Padmavati Kumbhar selected in Shivaji University, **Cricket** Team

- Miss. Mahima Barge won IInd prize in 200 mts. **Butterfly** – Zonal Swimming.

- Miss. Mahima Barge won IIIrd Prize in 200 mts. **Butterfly** – Inter Zonal swimming

2. **Cultural:**

- **Poetry Reading Competition** organized by Shivaji, University, Kolhapur on 27.2.17

   Miss. Dhanashree Kanase won 1st Prize of Rs. 1000/-

   Miss. Kajal Pujari won IInd prize of Rs. 1000/-

- **State level poetry reading competitions** held by Mahaveer College, Kolhapur on 5.10.17

   Miss. Dhanashree Aravind Kanase won 3rd Prize.

- **Youth festival organized by Shivaji University, Kolhapur at Chandgad on 18/09/2017.**

1. Skit- First Prize

2. Mime-Second Prize

- **Elocution Competition organized by Maharashtra police** on 21.12.2017

   Group Event – 1st Prize

- **State level Inter College Skit competition organized by Manoranjan Mandal, Ichalkaranji on 2.1.2017**

    Group Event- First Prize

- **Street play Competition on Cleanliness organized by Lions Club, Ichalkaranji on 6.1.2018**

   Group Event- IIIrd Prize

- **Elocution Competition organized by Vivekanand College, Kolhapur on 25.1.2018**

   Miss. Huma Siddiki – Won IInd Prize

   Group Event- 1st prize of Rs. 5000/- and Troffee

- **Open Skit competition organized by Paris Sparsh karandak on 28.1.2018**

   Group Event- IInd 5000/-

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 27.78

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 6.63

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.52	16.95	0.23	02.65	03.23

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of the institute has a separate building. It has a fulltime librarian along with the staff. The library has an advisory committee which helps for planning and smooth functioning of the library.

The Library Advisory Committee:

1. Principal Dr.Anil Patil   -   Chairman

2. Miss. Minaj M. Naikwadi   -   Secretary

3. Prof. V.P.Patil   -   Member

4. Prof. S.P.Patil   -   Member

5. Prof. S.K.Indi   -   Member

6. Prof. A.J. Kumbhar   -   Member

7. Shri. V.P.Desai   -   Member

The Role of Library Committee:

1. To identify the needs of the faculty and Students

2. Allocation of funds from grant received

3. To get demand list from the faculty

4. To procure books as per the revised syllabi and the need of the departments

5. Subscription of E-Resources

6. Timely stock verification

Library is fully automated using **e-Granthalaya Version 3.1** (free),It has Integrated Library Management Software from National Informatics Centre, (NIC), Ministry of Electronics and Information Technology , Government of India. The software facilitates are automated for circulation (issue - return) of books and speedy access to bibliographies, location and availability of the books. The operations of the library are fully computerized and the Online Public Access Catalogue (OPAC) is accessible on 24?7 basis. Web OPAC of library can be accessed on: https://117.204.248.197:8080

The **built up area of the Library is 369 Sq. /meter.**

The library has developed IR software (Omeka.net) to increase the visibility, to provide unified access, and to preserve institutional intellectual property. The library has decided to develop an institutional repository. To support for storage. The printed material of research outcomes, the proceedings of conferences and seminars and college magazines have been converted to a machine readable form. The library has installed **advanced user** visit track software to computerize User Visit Track System. It will help the library to collect statistical data about library visits. The software has the facility to collect section wise data with chronological order. As per the recommendations of the peer team of 2nd Cycle of NAAC, the library is fully computerized with ILMS.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has maintained 114 rare books and other special reports for the enrichment of the library. The resources available in the library are as follows:

1. Reference books

2. Rules and regulations of the library are displayed on the library notice board

3. Details about book issuing facility, vacation reading facility are also displayed on the Notice board.

4. Students are allowed to download articles and study materials after the permission of librarian

5. Reprography facility

6. In house access to e-resources

7. User ID is given to staff

8. At the beginning of the academic year, the librarian conducts orientation programme for the students about awareness through User Education Programme giving following information.

- How to maintain discipline in the library

- Various facilities in the library

- New arrivals, Journals, Magazines, Reference Books, Text Books, Competitive Examination Books, e-material.

- Issue system and careful handling of the books

- Practice of Best Reader Award and Book Review.

The list of some rare books and Special Reports out of 114 is as follow

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Name of Book/Manuscript	Name of Publisher	Name of Author	No of Copies	Year of Publishing
10 Judgements That Changed India	Penguin India	Zia Mody	1	2013
Kalighat Hoard The First Gupta Coin Hoard from India	Library of Nimismatic Studies	Susmita Basu Mujumdar	1	2014
Indian Development Report 2014	Oxford University Press	Qadeer Imrana	1	2014
Economic Survey 2014-15 Vol. I	Ministry of Finance Govt. of India	ED	1	2015
Economic Survey 2014-15 Vol .II	Ministry of Finance Govt. of India	ED	1	2015
Indian Development Report 2015	Indira Gandhi Institute of Development Research	ED	1	2015
'Karvir Chatrapati Gharanyachya Itihasachi Sadhane-1 and 2 '	M. V. Gujar Kasaba Peth	Gujar M. V	1	1962
'Karvir Chatrapati Gharanyachya Itihasachi Sadhane-Section 8	M. V. Gujar Kasaba Peth	Gujar M. V.	1	1965
'Karveeer Riyasatichi Kagad patre'-1	S. M. Garge, Shivaji Nagar Pune	Garge S. M	1	1970
'Karveeer Riyasatichi Kagad patre'-2	S. M. Garge, Shivaji Nagar Pune	Garge S. M	1	1972
'Karveeer Riyasatichi Kagad patre'-3	S. M. Garge, Shivaji Nagar Pune	Garge S. M	1	1973
'Karveeer Riyasatichi Kagad patre'-4	S. M. Garge, Shivaji Nagar Pune	Garge S. M	1	1982
'Kapshikar Senapati Ghorpade Gharanyacha Itihas'	S. M. Garge, Shivaji Nagar Pune	Garge S. M	1	Not Available
Supreme Court on Rarest of Rare Cases	Lexis Nexis, New Delhi	Das P.K.	1	2016
Economic Survey 2015-16 Vol. I	Ministry of Finance Govt. of India	ED	1	2016
'Marathi Bibliography' : Section-1	Rajya Marathi, Vikas Sanstha,Mumbai	Date,Shankar Ganesh (Ed)	1	2000

(1870-1937)				
'Marathi Bibliography' : Section-2 (1938-1950)	Rajya Marathi, Vikas Sanstha,Mumbai	Date,Shankar Ganesh (Ed)	1	2000
'Marathi Bibliography' : Section-3 (1951-1962)	Rajya Marathi, Vikas Sanstha,Mumbai	Date,Shankar Ganesh (Ed)	1	2001
'Marathi Bibliography' : Section-5 (1971-1978)	Rajya Marathi, Vikas Sanstha,Mumbai	Date,Shankar Ganesh (Ed)	1	2009
Marathi manuscripts in Karnataka	Rajya Marathi Vikas Sanstha,Mumbai	Joshi, Vasant	1	1999
Marathi manuscripts in Madras	Rajya Marathi Vikas Sanstha,Mumbai	Joshi, Vasant	1	1996

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.95

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.94	0.59	0.72	1.9	0.62

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 7.53

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 75

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Through the various systems, the institute updates its IT facilities. The ICT infrastructure is provided in 04 Classrooms, Auditorium and IQAC. A separate technician is appointed to look after the maintenance of it. The IT facilities available in the college are as follows:-

ICT Infrastructure		
Sr. No.	Name of Instrument	Quantity
1	Computers	38
2	Printers	07
3	Laptops	04
4	Scanner	02
5	Scanner with Printer	04
6	Softwares (Licensed Copies)	Yes
7	Library Softwares	Version 3.1
8	Stand alone Facility	Yes
9	LAN facility	Yes
10	LCD Projector	05
11	Wifi Facility	Yes
12	Computer with Internet facility	38
13	Computer Lab	01
14	Digital Camera	01
15	Internet Connection	Broad Band
16	Internet Connection	Sky Link
17	LED TV	01
18	10 MBPS Internet Connection	03
19	AMC Service	Yes

All these above ICT facilities are updated as per requirements. Besides above facility institution has:

- Wi-fi facility- The college has provided wi-fi facilities to students and teachers.

- Internet Facility:- The college has two lines of Internet facilities having the speed of -

1. BSNL -10mbps

2. Skyline -18 mbps

- The college campus and building is enabled with CCTV surveillance system.

The above facilities provided by the college are used by students, faculty, office, library optimally to keep themselves update in every field of knowledge.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 25.68

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 99.98

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
42.74	44.31	25.76	37.97	22.98

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The utilization and maintenance of the physical infrastructure of the institute is made by the administration headed by the Principal. According to the availability, the permission is granted to utilize it. The budgetary provisions are made in the meetings of **Local Management Committee**, presently **College Development committee** and **Purchase Committee** every year. The provisions are made under different heads like building, furniture, library, computers, water supply, electricity charges for maintenance and providing extra facilities.

The following measures are used to maintain and to upkeep these facilities:-

1. The maintenance of the infrastructure is done through the civil engineer of the management.

2. Annual stock verification is made through audits by the management.

3. Keeping dead stock registers by administrative office, NSS, Library, Gymkhana, NCC, Dept. of Home Science, and Dept. of Psychology.

4. The staff is appointed on daily wages for sanitation, plumbing, electrification etc.

5. Additional staff is appointed on daily wages for the maintenance of furniture whenever necessary.

6. The regular staff of the college cleans the total college campus

7. For the maintenance of software's and equipments is made on contract basis.

8. Water coolers, purifiers are maintained and cleaned regularly.

9. The library committee decides the budgets for reference books, text books, journals, periodicals etc. As per the requirements of the departments and with the permission of Principal, LMC/CDC, IQAC the books are purchased.

10. Maintenance of computers in the institute is done through the annual maintenance contract (AMC)

11. Fire extinguisher system is installed in the Dept. of Home science.

12. The college campus development committee monitors and controls the overall development of the institute.

13. To support teaching learning and other activities of the institute, sincere efforts are made by the Principal and the Management.

Computer lab and laboratories: There is **01** computer lab for the students. The numbers of students use the laboratories of department of Home Science and Department of Psychology.

The library is used by students, faculty and the staff of the institute.

Sports: The institute has an adequate ground for sports where all the outdoor games such as Kho-Kho, Kabaddi, volleyball and Athletics are practiced by the students. The indoor games such as Chess, Carom and Table-Tanis etc are practiced in the hall.

Maintenance Policy:

The institute has its own mechanism for maintenance and upkeep of the infrastructure facility and equipments as follows

1. The institute provides the plumbers, carpenters and other required human resources for the minor maintenance.

2. A special technical staff is appointed for the regular maintenance of ICT facilities.

3. For the mechanical and technical maintenance, the Management recruits skilled staff.

4. For the major maintenance, the staff is outsourced .

5. The laboratory equipments and instruments are repaired by external agency.

6. The maintenance of computers is made by a technician.

7. A civil contractor has been engaged to undertake construction and maintenance work whenever required.

8. The daily cleanliness of the classrooms and laboratories is done by the support staff.

File Description	Document
Any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 76.01

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
876	843	776	658	508

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 34.1

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
411	204	248	434	301

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 2.99

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	75	00	50	00

File Description	Document
Details of the students benifitted by VET	[View Document](#)
Any additional information	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.32

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	15	6	4	13

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 22.35

5.2.2.1 Number of outgoing students progressing to higher education

Response: 57

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	2	0	1

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	01	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As per Maharashtra Public University Act of 1994, the students' council is formed every year by the institute. The regular meetings are conducted while organizing different programmes in the institute. The

students' council existed up to the academic year 2012 -13 to 2014 -15. For the year 2015 -16 and 2016 -17, there was no student council as the 1994 act was dissolved. After two years the students' council is present as per Maharashtra Public University Act of 2016. However the students represent as the members of Institute working committees. It resulted in their leadership qualities, sense of responsibilities, boosting confidence and active participation with healthy communication among all the students.

The composition of the students' council is as follows:

- The Principal   Chairman
- A lecturer, nominated by the Principal   Member
- NCC Officer   Member
- NSS Programme Officer   Member
- Physical Education Director   Member
- With Academic merit, 01 Student from each class   Member

    engaged in full time study in the institute and merited at

    previous year exam

- 01 student showing outstanding performance in each

    activities of Sports, NCC, NSS, Cultural nominated by the Principal   Member

- 02 students nominated by the Principal from (SC/ST/NT/OBC)   Member

Secretary of this council is elected by the student members of the council.

The functions and activities of students' council are as follows:

- To maintain discipline in the institute.
- To monitor all the events in the institute.
- To help to organize extracurricular activities.
- To raise funds from the society.
- To volunteer in conferences, seminars and workshops.
- To play an important role in organizing prize distribution function in the institute.
- To represent in all the various committees of the institute.

The role of Students' council in Academic and Administrative bodies has become the most important part as they represent in the following committees.

- Internal Quality Assurance Cell (IQAC)
- Anti – Ragging Committee
- Internal Complaint Cell
- NSS/ NCC/Gymkhana/Cultural/Library Committee
- All Departmental Activities
- Annual Prize Distribution
- Magazine Committee
- Student Aid Fund

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 7

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	07	07	07

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni Association of the institute is registered recently as "SMT. AKKATAI RAMGONDA PATIL KANYA MAHVIDYALAYA, MAJI VIDYARTHINI SANGH, ICHALKARANJI" under the Societies Registration Act 1860 (XXI of 1860) with Registration Number: Kolhapur/0000247/2018.

 For the development of the institute the Alumni Association plays a significant role.

Alumni Association Committee

Sr. No	Name of the Alumni	Designation
1.	Adv.Dillshad Ilahi Muzawar	Chairman
2.	Smt.Shilpa Rajaram Ganjave	Secretary
3.	Smt.Sahida Shakil Shirgave	Treasurer
4.	Smt.Sharmila Rangrao Devale	Member

5.	Smt.Kumudini Govardhan Dabade	Member
6.	Smt. Sunita Sanjay Bhendavade	Member
7.	Smt. Smita Atul Bugad	Member
8.	Smt. Kiran Ravikiran Chougule	Member
9.	Smt.Arundhati Sanjay Patil	Member
10.	Smt.Deepali Pandit Dhavale	Member
11	Smt.Shweta Prasad Jadhav	Member

Functions of Alumni Association-

- To encourage and foster the good relationship among Alumni.
- To promote sense of belonging to the institute among Alumni.
- To support the institute.
- To encourage the existing students by delivering lectures.
- To participate in the development of the institute.

Every year, the alumni meet is conducted in the institute to share their views regarding the development, achievements, progress and innovative plans of the institute. 03 faculty members are the former alumnus of our institute and 01 has been working in the Junior Wing of the institute. They also contribute very significantly in the overall development of the institute. In this way, the institute has a very intimate bond with the Alumni Association. The alumni are invited as guests for various functions in the institute. Some of the members of alumni association are elected to the local bodies.

Financial Contribution:-

The alumni who have been working in this institute contribute in the development of institute offering financial aid.

Non Financial means of contribution:

The alumni contribute in the policy making by representing themselves in the statutory and academic committees such as Internal Quality Assurance Cell (IQAC), College Development Committee (CDC) etc. Some of the alumni represent themselves in institutional annual gathering. They arrange their separate cultural programme on the occasion of their meet.

Some of our alumni are holding the responsible positions such as Police Inspector, Advocates and Chartered Accountant etc. They always guide our students regarding their personality development and bright future. The alumni working in mass media helps to report about the development of our institute and various programmes arranged in the institute. They help to publish the news reports in dailies time to time. Some of our alumni are expertise in their fields. So the institute invites them time to time to guide and motivate the existing students regarding safety, security, health and law etc.

In this way the institute always ensures the involvement of alumni in the development of the institute. The institute collects feedback from The Alumni Association about various aspects of the institute and their suggestions are accepted for the development of the institute.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document]
Alumni association audited statements	[View Document]

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 14

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document]
Any additional information	[View Document]
Report of the event	[View Document]

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Institute is governed by the Management, Shri Swami Vivekanand Shikshan Sanstha, Kolhapur. The motto of the Management is **'?????, ??????? ??? ????????? ?????? ????????????'** (Dissemination of education for knowledge, science and culture). The institute has set the following Vision and Mission in tune with the motto of the Management.

Vision: To provide quality education to the rural and semi urban girl students deprived from getting education by the Indian tradition and to make them the responsible citizens.

Mission:

- **To avail opportunity of education to women whose educational rights are deprived by the Orthodox Indian tradition.**
- **To aim at overall personality development through extra-curricular activities**
- **To acquaint and walk with the computer age.**
- **To promote and enhance students' literary inhale skills.**
- **To aware students about social and national responsibilities.**

The institute has been imparting quality education to rural and semi urban girl students by providing UG programmes like B.A. and B.Com. For the all round personality development of the students, the institute organizes co-curricular and extension activities. To make the students self reliant and employable, the institute conducts Career Oriented Course (COC), Certificate Courses and Skill Development Courses.

The institute prepares a perspective plan of academic, administrative and infrastructural development under the guidance of the Management, Local Management Committee (LMC)/College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC). The institute forms various annual working committees to monitor the regular functioning of the institute and participating decision making policies.

To nurture the human values among the students, various academic and extension activities are organized. For the empowerment of girls, various activities are organized by Internal Complaint Committee (ICC) and Women Empowerment Cell.

To sensitize the students for the protection of nature, the environment awareness programmes are organized by NSS.

The institute tries to uplift the down trodden, economically backward and deprived students by providing free ships, scholarships, Student Aid Fund, Concession in fees, various awards and prizes.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The institute promotes a culture of decentralization and participative management through Local Management Committee, College Development Committee, and Faculty in-charge, HODs of the Departments, Chairmen of the various Committees, Internal Quality Assurance Cell and Students' council. All the events and programmes in the institute are organized with the involvement, co- operation and participation of all stakeholders operating the managerial concepts like teamwork, decision making, strategic planning and effective implementation. To a large extent, all the institutional practices are decentralized. To plan and monitor the functioning of different departments of the institute, various committees are formed such as Purchase Committee, Magazine Committee and Examination Committee etc.

To create an environment of organizational participation, the Principal with the support of the heads of departments and various committees participate in decision making.

- Administrative powers are distributed among faculties considering their experience and competence.
- For organizing special events like seminars, workshops, the separate apex committee and supporting sub-committees are formed.
- The various responsibilities are distributed for the great success of these events.

Decentralization:

Here is a case study of one day National Seminar on '**The Representation of women in the literature of post 1980's**' organized by the departments of English, Hindi and Marathi on 25th Feb 2017. For the organization of this seminar, a general meeting was held by the principal. The Principal empowered the organizing secretaries of the seminar to take decisions regarding the execution of the seminar. As it is the self funded seminar, the Principal empowered the treasurer of the seminar to utilize the collected funds. The organizing secretaries were given a freedom to form various committees to support the seminar such as welcome committee, feedback committee, registration committee, refreshment and lunch committee, certificate committee etc. They distributed the work among faculties, staff and students to create the unity and decentralization practice. In this way the institution practices decentralization of management.

Participative Management Case Study

The Annual Prize distribution function is organized every year by the institute. It is the most important event in the life of the students who achieve the best in academic, sports and cultural events.

The principal conducts a meeting of faculty and students' council to discuss the chief guest of the function. The faculty is given a freedom to suggest the names of the most renowned personalities and decision is

taken to invite a chief guest to guide and motivate the students for their bright future. To execute this function, a chairman is elected among the faculty.

All the stakeholders participate in planning and execution of this function. All of them take the timely decisions and accordingly responsible to make the function successful. In this way the annual prize distribution function is carried out successfully with the participation of all the stakeholders.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

For the overall development of the institute, a perspective plan is made taking approval by the management in the tune with the vision and mission of the institute for the period of 2013 to 2018. The deployment documents are also available in the institute and its report is available on the institutional website.

- One activity successfully implemented based on the strategic plan / perspective plan

According to the perspective plan, prepared in 2013 the institute has decided to organize State, National level Seminar/ Conference / Symposium. As per this plan, the institute organized**05** State/National Seminar /Conferences and **01** National level Symposium. The selected research papers presented in the National Seminars have been published in the form of Books with ISBN.

The details regarding the Seminars / Conferences are as follows.

Sr. No	Theme/ Title	Date	ISSN / ISBN No.
1	Challenges before co-operative Movements in India	23rd&24th Sept 2013	ISBN 978-81-924687-9-2
2	The Role of Academic and Administrative Audit in Quality Enhancement of Educational Institution.	24th Sept 2016	ISBN 978-93-83795-34-2
3	Representation of Women in the Literature of Post 1980's	25th Feb 2017	ISBN 978-93-83587-20-9

4	Contribution of Indian Women in Historical, Economic, Political and Social fields of Post Independence	7th Oct 2017	ISBN 978-93-81433-32-4
5	4th Annual and 12th State level conference of Shivaji Vidyapeeth Manasshastra Parishad	14th Dec 2017	-
6	One day National Symposium on Impact of GST on Textile Industries	30th Jan 2018	-

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

I) Governing Body- The apex governing body of this institute is the General Body of our Management, Shri. Swami Vivekanand Shikshan Sanstha, Kolhapur. It consists of Life Member's Body, Trustee, and Management Council. The general body monitors the plans and policies. It selects the President, the Secretary, Joint secretary (Administration) and Joint Secretary (Finance) of the institution.

II) Local Management Committee: This committee is constituted as per the Maharashtra Public University Act 1994. It prepares the budget and the financial statement, recommends to the management to fulfill the required posts of teaching and non teaching, discusses the academic progress of the institute and recommends for the up-gradation of teaching and learning. For the academic and other activities, it gives advices to the Principal. This body is reconstituted and renamed as College Development Committee (CDC) as per Maharashtra Public University Act, 2016.

III) Administrative Set up: It is related to the admission, eligibility, examination, scholarships, free ships etc. It also provides the support for maintaining records and interacts with the Government, University and stakeholders. The Principal looks after the academic and administrative activities.

IV) Internal Quality Assurance Cell: The Principal forms the Internal Quality Assurance Cell (IQAC) to monitor all academic, administrative and extension activities for quality enhancement and academic

excellence.

V) Other Committees: - The Principal forms various statutory and non statutory committees for smooth, transparent and effective functioning of the institute i.e. Library committee, Purchase committee, Gymkhana, Cultural Committee etc.

Service Rules, Procedures and Recruitment

Service rules, recruitments, promotional rules and policies are followed for teaching and non-teaching staff as per Maharashtra Public University Act 2017. The recruitments are made by the Management as per the pattern approved by the State govt. of Maharashtra.

Promotional Policies:

The promotions to the faculty are given as per the policy of UGC and the promotions of Non-teaching staff are made as per the service rules of Maharashtra State Government.

Grievance Redressal Mechanism:

The institute has grievance redressal mechanism for students, faculty and staff to redress their grievances. The mechanism of this cell follows-

- As the Principal is the chairman of this cell, he receives complaints and discusses with the committee and the complaints are solved.
- There is a separate Anti-Sexual Harassment Committee and Anti-Ragging Committee to resolve the cases of harassment and ragging.
- Recently these committees are renamed as Internal Complaint Committee (ICC).

The Institute has provided the facility of suggestion box through which the students can make suggestions regarding their needs and demands.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The institute has various committees which work effectively under the guidance of the Principal and IQAC. These committees conduct timely meetings in the presence of the Principal to discuss various issues and take decisions on it. All these committees have documented the procedures. Their resolutions are forwarded to the Principal to get final approval and for the execution of decisions.

- To show how the resolutions are effectively implemented, there is an example of Magazine Committee.

The institute publishes annual magazine '**Asmita'** which provides a platform to the students to publish their articles, poems, etc. It is an effort to strengthen the writing skills of the students in English, Hindi and Marathi languages.

This magazine publishes the important information about the institute. It throws light on the achievements of the faculty and the students in the various fields. The departmental profiles, individual profiles, various committee reports etc. are published.

In the beginning of the academic year, the committee appeals to the students for their literary contribution. The co-editors collect the literature from the students, make some editorial changes and select the literature for the final printing. The current issues are covered and shown on the cover page of the magazine.

The university organizes competitions of Annual College Magazine in which all the affiliated institutes participate. The University selects three best institutes for articles and creative writings and awards are

declared with cash prizes.

The minutes of the meeting of Magazine Committee-

The minutes of the meeting of the members of the magazine committee held on Tuesday, 22-12-2015 at 11.30am in the Principal's cabin.

The following members were present-

1. Prin. Dr.U.R Manepatil   - Chairman

2. Prof.B.J Taral   - Chief Editor

3. Prof.Vaman Saragar   - Co-Editor

4. Prof.Dr.Hemalata Patil   - Co-Editor

5. Prof Sampada Shinde   - Co-Editor

1. The minutes of the previous meeting held on Tuesday, 22-12-2015 at 11.30am in the Principal's cabin were read out by the head of the Magazine Committee and confirmed by all the members and signed by the Chairman.
2. A discussion was held regarding collecting literature (Marathi, Hindi and English) from the students.

It was resolved that the students should be motivated to write various types of articles.

1. A discussion was held regarding the selection of the literature submitted by the students.

It was resolved that the faculty should select the literature to be sent for the Annual Magazine Competition of Shivaji University, Kolhapur

1. As there was no any matter for discussion, the meeting ended with a vote of thanks to the chairman and the members.

- **Implementation-**

The discussed issued have been implemented effectively and the following outcome is achieved.

In the Academic year 2015-16 following Students won prizes in the competitions of Annual Institute Magazine organized by Shivaji University, Kolhapur.

1. Miss Shubhangi Savekar B.A. II – 2nd prize for poem 'One'
2. Miss Reshma M.Bhaldar B.A. II – first prize for story writing 'Mobile ka Sanskar'
3. Miss Jyoti Naik B.A. III - 2nd prize for poem 'Beti'

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

For teaching and non teaching staff the following welfare measures are provided by the institute.

- Shri. Swami Vivekanand Shikshan Sanstha Servant's Co-operative Credit Society provides financial support by offering loans.
- Housing and higher purchase loan from various banks.
- Loans from provident fund.
- Medical Leave facility.
- Felicitation of teaching and non-teaching staff for their achievements.
- Group Insurance Scheme.
- Accident Insurance Scheme.
- Request transfer of employee at the end of the service tenure.
- Concession in fees for the wards of the employees.
- Advance facility in emergency
- Deputation of faculty to attend competence building programmes.
- Advance for temporary faculty.
- Free Hb check up camp.
- First Aid treatment.
- Flexible working hours.
- Rest room
- Uniform for Peons
- Canteen

The above welfare schemes have become useful to maintain the healthy relationship among the students, faculty, management and administration.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 19.58

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	3	5	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	2	2

File Description	Document
Reports of Academic Staff College or similar centers	[View Document](#)
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 4.86

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	3	1	0	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

As per the guidelines laid by UGC the institute has a system of monitoring the performance of faculty through the Performance Based Appraisal System (PBAS) introduced by Shivaji University, Kolhapur as per UGC notification of 30th June 2016 and approved by GR-15th February 2011. The university has developed an Academic Performance Indicator (API) system which is based on PBAS. The Internal Quality Assurance Cell (IQAC) of the institute evaluates this system and then it is sent to the university authorities for final validation of API score.

The API has three categories –

1. Teaching learning and Evaluation related activities- Maximum score 125
2. Co-curricular, Extension and professional development relate activities- Maximum Score 50
3. Research publications and academic

At the end of academic year, each faculty has to submit performance based appraisal reports and API reports to the IQAC. The Principal gives his remarks after analyzing the reports and suggests the faculty for remarkable performance and improvement. The faculty is motivated to publish articles, presenting research papers, participating seminars, workshops and conferences.

The institute has also developed a system for the appraisal of non teaching staff. The performance of non teaching staff is evaluated on the basis of feedback from the Office Superintendent. The Principal reviews the feedback and he takes measures for necessary improvement and sends their satisfactory Confidential Reports (CR) to the management. Then the management recommends for their promotion.

The following staff received promotion in the last five years.

1. Mr. Anil Mane – Peon to Clerk
2. Mr. Vikram Shinde Desai – Head Clerk to Office Superintendent.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has internal and external audit mechanism. The internal audit is carried out by the auditor of the management periodically within every financial year. The external audit is carried out by the authorized Chartered Accountant appointed by the Management. The government assessment is carried out by the Joint Director of Higher Education, the senior auditor and Auditor General (AG) of the state.

The objections raised in the internal audit are cleared regularly. The audits of the last five years have been completed. The A.G. audit by Auditor General, Mumbai was made on 19.8.2002 to 23.8.2002 for the period of 1995 -1996 to 2000 to 2001.

There were six audit objections and these entire six objections have been cleared by the institute.

Sr. No	Audit Objection	Compliance Made
1	Grant relived in excess of ceiling	Compliances regarding all these six objection are made clear.
2	Salary grant relived in excess of requirement	
3	Missing library books worth Rs. 4684/60/	
4	Inadmissible grant on purchase of laboratory equipments.	
5	Undisbursed B.C. scholarship and free ship (Para 8 (A) already closed in next audit verification in 2 /06	
6	Non maintenance of P.L.A. for / scholarships (pl. furnished the further progress)	

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 13.86

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.15	3.19	3.13	2.19	2.20

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute is included under section 2f and has declared eligible to receive central assistance under section 12b of the UGC act 1956. Besides the regular resources of funding, the efforts are made to generate additional funding through funding agencies.

For the optimal utilization of resources as per norms of UGC, the institute has planning board chaired by the Principal. This board prepares the annual budget and demand quotations and then quotations are finalized according to the quality and cost. When quotations are satisfied, the utilization report is submitted to UGC. Then the institute gets NOC by UGC on the utilized grant. The institute has also purchase committee. It monitors the utilization of funds.

All HODs of institute committees and departments are asked to prepare their annual budgets on the basis of requirements and to submit it to the purchase committee in the beginning of the year. Then the purchase committee accepts the quotations and the quotations are finalized with the permission of Principal, Local Management Committee (LMC) and College Development Committee (CDC).

The institute appeals to the stake-holders for the funds and the collected funds are used for the development of the institute under various schemes. All donations collected by the institute are remitted to the management and then as per the requirements, the management refunds the amount to the institute for its necessary utilization.

The separate account ledgers are maintained under different heads.

Sr.no	Name of scheme	2013-14		2014-15		2015-16		2016-17		2017-18	
		Funds	Utilisation	Funds	Utilisation	Funds	Utilisation	Funds	Utilisation	Funds	Utilision
1	UGC XIIth Plan general development assistance	48000	0	0	200702	2750	0	0	0	0	0
2	Merged Scheme	0	157456	0	138524	0	0	0	0	0	0
3	Additional Assistance	1056000	241150	0	820303	0	0	0	0	0	0
4	General Development	0	0	0	143371	0	0	0	0	0	0
5	Grant of IQAC	0	0	300000	91693	0	60950	0	47900	4500	18000
6	Grant for Seminar, Conference	136200	184482	25000	24725	0	0	85600	85600	0	0
7	Remedial Coaching	0	0	0	119076	0	0	0	0	0	0
8	Lead college/Youth festival	35468	35468	22566	22566	0	25101	48057	22956	22188	22188
9	Career Oriented course	0	0	0	25152	0	19180	0	27052	21125	26775
10	NAAC Seminar	0	0	0	0	0	0	140400	100000	0	0

The utilized funds and grants are checked and verified by the Principal regularly and at the end of the financial year, the institute conducts financial audit by authorized Govt. Auditor.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is functional in planning and initiation of the several strategies and processes after the reaccreditation by NAAC in Sept. 2012.

The following quality assurance processes have been institutionalized through

1. Taking a review of existing programmes
2. Imparting skill development programmes
3. To undertake MRPs.

4. To organize programmes for women empowerment.

Every year, the IQAC prepares AQARs and submits to the NAAC

Following best practices institutionalized as a result of IQAC initiatives.

1. Title:

To create Social Responsibility among students through extension activities

Objectives:

- To create social responsibilities.
- To make the students to learn team work.

The context:

NCC and NSS departments of the institute conduct the extension activities in addition to the academic excellence of the students. These activities raise moral and social values among the students providing opportunities to work in teams and exercise leadership. It also helps to understand their responsibilities towards the society and to initiate themselves.

Practice:

The students are motivated to participate in various social extension activities .The NSS unit of the institute is of 100 students. It undertakes various activities of services such as Blood Donation Camp, AIDS awareness programme, awareness of Organ and Eye Donation, pulse polio rally, the Rakshabandhan activity for Dumb and Deaf students. Nirmalya collection at Ganesh festival, Swacchata Abhiyan, cleanliness campaign, Save Water Rally, Save Baby Girl Rally.

The NCC department of the institute functions as per the NCC directives. It also aims to impart the leadership and Military skills, to inculcate Love for Nation, Brotherhood and Integration, Social Service Activities such as Blood Donation , Tree Plantation, Road Safety Week etc.

Evidence of success:

The Gram Panchayat Chandur (an adopted village for special Boarding Camp) offered a Letters of Appreciation to the NSS department for its social service.

The NCC cadets have won various types of awards and medals at University, State, and National level for their social contribution. The commanding officer of 6 Maharashtra Girls Battalion, Kolhapur offered Letters of Appreciation to the NCC Unit.

2. Title: Kanya Sukanya – The student of the year

Objectives:

- To create responsibility for educational excellence
- To empower students to participate in curricular co-curricular and extension activities

Context:

The institute always strives for the overall development of students through academic excellence and making them to participate in various activities. Our principal has initiated this new policy to motivate the students to become Kanya Sukanya.

Practice:

The students are motivated to participate in various academic and extension activities conducted in the institute. The faculty observes the academic progress, speaking ability, leadership quality, writing skills, sincerity and suggests names to the Principal. The Principal conducts their interviews and **01** student is selected as Kanya Sukanya. On the occasion of   annual prize distribution function, the principal felicitates her offering a certificate.

Evidence of success:

Miss. Reshma Bhaldar and Miss.Arati Bansode awarded as **Kanya Sukanya** for years

2016-17 and 2017-18.

Through this policy the special competitive environment is created among the students. Every one of them is trying to prove herself smart and competent.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The Internal Quality Assurance Cell (IQAC) of the institute has a set up as per norms to review process and methodologies of operations and learning outcomes at periodic intervals.

The institution continuously reviews the teaching learning process followed by the IQAC.

The impact is reflected in the improvement in university results, increasing number of meritorious students, increasing the strength of students and performance of the students in various activities.

The IQAC plays an active role by establishing review processes and methodologies. For detailed analysis we have selected 02 activities

I. Internal Evaluation System- The institution has been following a transparent method of students' evaluation. For the better university results, IQAC has suggested improvements in Internal Evaluation. The institution has formed Internal Examination Committee which has decided policies to develop Internal Evaluation System and to enhance the university results. The policies are as under-

- To conduct pre-semester examinations twice in a year.
- To display time table of the examination on the notice board.
- To conduct unit tests, surprise tests, seminars, open book tests, project writing.
- To prepare question papers as per University Examinations.
- To return answer sheets to the students to understand their mistakes and to improve themselves.
- To declare results by displaying on the notice board.
- To conduct open discussions in the classroom before students.

Outcome Achieved-

- Students improved their learning ability.
- Students improved their percentage in university examinations
- Students received merit scholarships**.**

II. Practice of ICT enabled Teaching Learning

Along with the traditional methods of teaching and learning such as lecture method, interactive method, the institution has promoted the use of the new methodologies by using technology**.** The Internal Quality Assurance Cell always encourages the faculty to use ICT tools.

To make the teaching learning process more effective by using following innovative ICT based methods-

- Classrooms equipped with LCD projectors.
- Motivated faculty to prepare Power Point Presentation.
- Procured CDs' in the Library.
- OHPs
- Internet and Wi-Fi facility.
- Conducting e-tests.

Outcome Achieved-

- Improvement in the university results.
- Students began to understand subjects easily.
- Students began to present seminars using Laptop.
- Students began to read e-books
- Students have created their interest in online learning
  Through these above systems of review, the IQAC observed the continuous development of teaching learning process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	1	1	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

POST- ACCREDITATION INITIATIVES

To bring excellence in all the academic activities, NAAC has given the institute an opportunity. The 2nd cycle of accreditation of this institute was carried out in Sept. 2012.The peer team suggested recommendations for the quality enhancement of the institute. The institute has implemented various quality initiatives and measures of enhancement.

- 02 BOS members contributed in reconstructing of the curriculum
- Number of ICT enabled classrooms increased
- Reforms of students' Internal Evaluation System
- During the last 05 years, 04 Minor Research Projects completed, 02 Minor Research projects Sanctioned, 02 Books published by the Faculty, Edited chapters in Books, 130 research papers are published in National, International, State and UGC approved journals. 01 faculty is awarded Ph.D
- Introduced career oriented course and self designed certificate courses.
- Library is enriched with increasing number of books and journals.
- Increase in Competitive Exam Related Books in library
- Library fully automated.
- Organized 05 National level seminars and 01 symposium
- Strengthened extension activities through NSS and NCC
- Strengthened Sports and Cultural activities and achieved various prizes at District, University, State and National level.
- Paperless office administration.
- Green audit and gender audit is done.
- Green campus, clean campus maintained.
- Well equipped IQAC.
- Structure of Rain Water Harvesting System.
- Increased number of computers, printers, scanners.
- Installed 12 CCTV cameras.
- Ramp, Rail, Wheel Chair and Rest room for Divyangjan.
- Paving blocks in campus.
- Separate stage facility.
- Updated Institutional website.

- Signed Linkages and MOUs.
- Alumni Association Registered

Augmentation of Physical and ICT infrastructure.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 27

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	9	4	4	3

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

1. Safety and Security:-

Regarding safety and security, the institute is very keen and particular as it is the only girls institute in the Hatkanagale Tahshil. The following measures are strictly taken by the institute:

- Safety Compound Wall.
- Appointed watchman on duty at entrance.
- Installation of CCTV cameras.
- Internal Complaints Committee
- Organizing lectures for students about self defense, women law, law for safety of women, laws for domestic violence etc.
- Judo / karate training programme.
- Patrolling van of the local police called Nirbhaya Pathak visits periodically.

- Discipline committee monitors the security in the campus.
- Suggestion box at the prominent places.

2. Counseling:-

The institution practices different ways of counseling such as Academic, Personal and student counseling. These ways are practiced through various activities and programmes like Welcome function, Women's day celebration, NSS programs and regular lectures of NSS and NCC. The Department of Psychology practices personal counseling of the students regularly.

For the counseling, the following measures are taken by the institute-

- Various expert lectures are arranged on law, safety and health.
- Rallies on gender equity awareness
- wallpaper display on Save Baby Girl
- Counseling for students having low HB through HB testing camps
- Self Defence Training
- Health Awareness Programmes
- Mentor – Mentee Scheme
- Parent Teacher Meet
- Guidance for proper Utilization of Mobile Phones.

3. Common Room

1. The institute has a separate common room for students
2. The Vending machine is set up in the washing room.
3. Separate toilet blocks

The Women Empowerment cell organized special lectures on Safety and security.

1. Women safety and present situation - Adv. Dilshad Mujawar 16.12.2014 (lecture)
2. Laws for women- Adv. Dilshad Mujawar 29.11.2016 (lecture)
3. Women security- Vinayak Narale Dy. S.P. Ichalkaranji. 8.9.2015
4. Protection from sexual harassment at workplace by Adv. Dilshad Mujawar 27.2.2017
5. Law of Anti Sexual Harassment by Prof Rekha Pandit 10.3.2018
6. Self Defence by Shri Navnath Sul 17.1.2018
7. Personal Counseling by Dr Manisha Bhojkar 28.8.2017

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 6180

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 11.15

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 689

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6180

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

I) Solid Waste Management: The institute has kept separate dustbins for collecting solid wastes. The waste is collected in big buckets and dumped in the corporation tank outside the institute. The corporation vehicle collects the waste every day. The Solid waste is destroyed periodically. The waste generated through newspapers and periodicals is sold to the scrap vendors.

II) Liquid Waste: The water discharged through the taps in the campus is used for the plants in the premises. The waste water discharged through toilet blocks is connected to a drainage system of corporation through the underground pipe lines.

III) E- Waste: The E-waste like outdated computers, empty toners, CD's, Batteries, Electronics

equipments are sold as scrap material for safe recycling. The refilling of toner and cartridges of printers and maintenance of IT infrastructure is made by appointed technician for reuse of toners.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The rain water harvesting is an environment friendly approach. It is one of the green practices. The institute has developed a system for collecting rain water from roofs of the institute building at 02 places- 01 is structure is near the **Entrance Gate** and another is near the **Bore Well**. The rain water from the open space of the institute and the rain water from the roof is harvested by accumulating and finally collected through a single pipeline and directly left in the pitch nearby the bore well. The rain water from the open space of the institute is collected in the percolation tank near the entrance.

The Dimension of the Percolation tank is as follows -

The volume of storage tanks- length   x width x depth

1. 7.5ft   x   5 ft. x   3 ft. (Near Entrance gate)

2. 5 ft. x   5 ft. x   3 ft. (Near Bore well)

The purpose behind the rain water harvesting system is to increase the water level of the bore well. So that in the summer season, there should not be the problem of water scarcity for watering the plants and trees. The system helps to maintain the campus of the institute green and fresh.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices
•   **Students, staff using**
a)   **Bicycles**
b)   **Public Transport**
c)   **Pedestrian friendly roads**
•   **Plastic-free campus**

- **Paperless office**
- **Green landscaping with trees and plants**

Response:

a. Bicycles: The students are motivated to use bicycles. As a result, majority of the students use bicycles. The institute provides the vehicle parking facility near the entrance.

b. Public Transport: The students from nearby villages use public transport. The institute provides necessary documents to get state transport division concession passes after their admissions. More than 50% of students use public transport and come from the bus stand to the institute on foot.

c. Pedestrians Friendly Roads: The institute is situated in the residential area. So naturally it reduces the traffic in and around the campus. So the roads around the institute are pedestrian friendly. Many students, faculty members and non teaching staff use pedestrian friendly roads to reach the institute.

d. Plastic Free campus: To promote the green practices, the institute advises the students and the supporting staff to collect the plastic bags, empty drinking water bottles, wrappers, bits of papers in the dustbins to dispose it. The NSS unit creates awareness about plastic free campus and roads.

e. Paperless Office: The administrative office is computerized to avoid the use of papers. The office communicates through emails, SMS and what's App group.

f. Green landscaping with trees and plants: The institute preserves the natural environment of the campus by planting number of trees, bushes and flowerbeds.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.09

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	.17005	.000	.01800	.11320

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 23

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	07	05	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 16

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	3	4	2

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 39

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	12	07	07	05

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

To respect human values is the core value of the institute. The management also emphasizes on human values in education. The institute celebrates Independence Day and Republic day as National festivals, the flag hosting ceremony is conducted on these auspicious days. The NCC cadets give March Pass. The Principal delivers motivational speech to the students.

The following are National festivals celebrated in the institution-

1. Independence day   – 15th August
2. Constitution day   – 26th November
3. Republic day   – 26th January
4. Maharashtra Day   - 1st May

Shri Swami Vivekanand is an ideal personality to our Management and institute. So the institute celebrates Shri. Swami Vivekanand Jayanti Saptah from 12th January to 19th January every year. In this week, various activities related to human values are organized with the participation of students.

• The institute celebrates Birth and Death Anniversaries of the great Indian personalities as follows-

Sr No	Name of Programme	Date of programme
1	Shikshanmaharshi Dr. Bapuji Salunkhe Birth Anniversary	9th June
2	Rajarshri Chh.Shahu Maharaj Birth Anniversary	26th June
3	Lokmany Tilak Birth Anniversary	23rd July
4	Lokmany Tilak Death Anniversary	1st Aug
5	Shikshan Maharshri Dr. Bapuji Salunkhe Death Anniversary	8th Aug
6	Sansthamata Smt.ShushilaDevi Salunkhe Birth Anniversary	4th Sept
7	Dr.S Radhakrishnan Birth Anniversary (Teacher's Day)	5th Sept
8	Shahid Bhagat Singh Birth Anniversary	28th Sept
9	Mahatma Gandhi Birth Anniversary	2nd Oct

10	Lal Bahadur Shastri Birth Anniversary	2nd Oct
11	Dr.A P J Abdul kalam Death Anniversary (Vachan Prerana Din)	15th Oct
12	Saradar Vallabha bhai Patel Birth Anniversary	31st Oct
13	Pt.Javaharlal Neharu Birth Anniversary	14th Nov
14	Mahatma Jotiba Phule Birth Anniversary	28th Nov
15	Dr.Babasaheb Ambedkar Death Anniversary	6th Dec
16	Kranti Jyoti Savitribai Phule Birth Anniversary	3rd Jan
17	Shri Swami Vivekanand Birth Anniversary (Youth Day)	12th Jan
18	Raaj Mata Jijau Birth Anniversary	12th Jan
19	Mahatma Gandhi Death Anniversary	30th Jan
20	Chh. Shivaji Maharaj Birth Anniversary	19th Feb
21	Kranti Jyoti Savitribai phule Death Anniversary	10th Mar
22	Dr.Babasaheb Ambedkar Birth Anniversary	14th Apr

All these above celebrations are arranged by the cultural department of the institute.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution takes review of annual budget and gives recommendations for its use. The audit is done of grants received from UGC. The institute maintains complete transparency in its financial, academic, administrative and auxiliary functions.

I. Finance: The institute maintains transparency in financial matters. All transactions are recorded and for every receipt the vouchers are issued. The Account books are maintained. Everyday cash is deposited in the bank. All the accounts are audited through the chartered accountant at the end of ever financial year. Audited statements are kept open for the stakeholders on their demands. The Principal and the Purchase Committee ensure the proper utilization of funds and reports to the management.

II. Academic: The institute maintains the transparency in academic processes. The prospectus of the institute has all the detailed information about admission procedure, category wise intake, fee structure and scholarships. The admissions are given purely on the merit basis. The policies of reservation are followed as per the rules of Government of Maharashtra. All departments prepare academic calendars of the activities to be implemented throughout the academic year. The Various committees are formed assigning different responsibilities. The Internal Quality Assurance Cell monitors all these activities.

iii. Administrative: For the planning of policy matters, the meeting of the faculty is called in the beginning of the academic year. With suggestions given by the faculty, the policies are executed. The

Internal Quality Assurance Cell (IQAC) and Local Management Committee (LMC)/College Development Committee (CDC) committees observe all the policies undertaken during the academic year.

iv. Auxiliary functions: The institute supports the activities such as research, organizations of seminars, conferences, sports and other academic activities. It motivates and involves the students and faculty in research and community oriented activities. These auxiliary functions are done by the help of other agencies.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice I

1. **Title: Celebration of Vivekanand Jayanti Saptah**
2. **Objectives:**
    1. To encourage the girls to shoulder the challenges of modern life.
    2. To upheld morale of the young generation.
    3. To nurture Indian tradition and cultural values.
    4. To expose students' hidden talent and provide a platform for their performance.
    5. To equip the students with modern life skills.
3. **The Context:**

Shri Swami Vivekanand has been a guiding force of Indian Youth for the last century. His inspirational life and works have motivated the young generation to face modern challenges. Shikshanmaharshi Dr. Bapuji Salunkhe, the founder of our Management deeply inspired by his work gave his name as '**Shri Swami Vivekanand Shikshan Sanstha, Kolhapur**.' To uphold the works and Principles of Swami Vivekanand, our institute has been celebrating 'Vivekanand Jayanti Saptah' initiating various programmes to empower girls to deal with the challenges in future and to ensure the potential of young generation.

4. **The Practice:**

The institute has been celebrating 'Vivekanand Jayanti Saptah' every year from 12th January to 19th January. During this week, the entire institute is involved in conducting various activities to commemorate the Birth Anniversary of Swami Vivekanand, one of the great sages of India, who has been held as the inspiration of young generation in India.

The seven day schedule is prepared by the cultural department organizing the different activities.

The major highlights of the activities are as follows-

- A Guest lecture
- Debate
- Elocution
- Essay- Writing
- Competitions held by department of Home Science such as-
  - Pak Kala competition
  - Rangoli, Mehandi
  - Salad Decoration
  - Hair style
  - Best from Waste
- Competitions held by department of sports.

5.Evidence of Success:

The students got inspired by the guest lecturers arranged on the life, works and Principles of Swami Vivekanand. All the students participated in various competitions held by all the academic departments of the institute. The overall confidence of the students boosted. They understood the way of facing challenges in their future. They tried to have quality education, developing their skills and seeking for job opportunities. They learnt to practice moral values in their day-today life. They uncovered their hidden talent participating in various competitions. They nurtured Indian traditions and cultural values through these activities.

6.Problems Encountered and Resources Required:-

No major problems are encountered while practicing this activity.

All the resources required to practice this activity are available in the institute.

Best Practice II

I) Title: Academic and Administrative Audit (AAA)

II) Objectives:

1. To maintain the academic and administrative standard.
2. To develop quality enhancement.
3. To recognize academic and administrative status of the institute.
4. To promote high quality teaching and learning.
5. To improve students' learning opportunities emphasizing the use of Information Communication Technology.

III) The Context:

Academic and Administrative Audit controls and maintains high standard educational institution. It enables to improve the quality in Academic and Administrative process. It is a systematic process of monitoring and reviewing the quality of excellence in academic systems. However, the institute gives

importance to quality education practicing various quality measures. The institute needs its academic and administrative performance by evaluating through the external peers. Hence the Academic and Administrative Audit is carried out at the end of every academic year volunteering itself for assessment.

IV) The Practice:

At the end of every academic year, the Academic and Administrative Audit (AAA) is carried out by the peers of our management, Shri. Swami Vivekanand Shikshan Sanstha, Kolhapur.

The composition of the panel is the Senior Principal (Chairman of the panel), 03 expert teachers from Arts, Commerce and Science facilities (Members) and 01 member from the Administrative staff. All these members are from other institutes of the Management. The panel prepares the format of the audit considering guidelines of the NAAC in the form of personal profiles, Dept. profiles, Profiles of support services and Administrative Profiles. As per the scheduled date, the panel visits the institute. The panel interacts with the Principal, faculties and Administrative office as per the programme and also the departments and support services. All the documentary evidences are verified for validation. The previous suggestions are observed and their implementations are verified. In the exit meeting, the panel submits a detailed report of Audit to the Principal based on SWOC analysis.

V) Evidence of Success:

The Academic and Administrative Audit results in enriching the overall profile of the institute through increasing number of research activities like publications, presentations, organization of National Seminars, MRP's etc. The faculty profiles have enriched with participating in academic, research, extension and other activities. The extension activities of the institute have also been increased; the numbers of MOUs, Collaborations, linkages and the numbers of scholarship holders have been increased. The administrative work also has become neat and well disciplined. This practice is very useful for preparing and facing NAAC.

VI) Problem Encountered and Resource required:

There is no any major problem in practicing the process of Academic and Administrative Audit.

The experts from various faculties and financial assistance are the required resources.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The motto of our management is '?????, ??????? ??? ????????? ?????? ????????????' (Dissemination of education for knowledge, science and culture). The vision of our institute is to promote quality education to the rural and semi urban girl students deprived from getting education by the Indian tradition and to make them the responsible citizens.

With this clear vision, the institute strives to provide quality education to the students.

Mission:

- **To avail opportunity of education to women whose educational rights are deprived by the Orthodox Indian tradition.**
- **To aim at overall personality development through extra-curricular activities**
- **To acquaint and walk with the computer age.**
- **To promote and enhance students' literary inhale skills.**
- **To aware students about social and national responsibilities.**

With the predetermined mission, the institute strives to empower the students and encourage them to participate in curricular, co curricular and extension activities. The following are objectives of these activities -

- To build self confidence
- To develop leadership skills
- To develop team work
- To provide leadership opportunities
- To motivate for higher aspirations
- To prepare for real world
- To prepare for life beyond classroom.
- To make them to engage in open exchange of ideas.

As a need of self employment has grown both in urban and rural areas, the institute has started career oriented course and self designed certificate courses. These courses have potential for empowering the students to become independent and self employed. The institute is continuously trying for educational excellence and encouraging students for outstanding performance.

The institute gives priority to develop the overall personality of the students through the academic, cultural, sports, NSS and NCC activities.

- Students have achieved academic excellence getting ranks in university examinations. They have also won prizes for writing articles in College Annual Magazine Asmita, in the competitions held by Shivaji University, Kolhapur.
- To strengthen the minds and physique of the students, the NCC unit has started self defence training, Judo karate training etc. by the experts. The NCC cadets achieved Gold medals, silver medals, and best senior swards and selected for **Republic Day Pared**, **Rajpath Delhi**. This unit always contributed in social activities such as blood donation camp, awareness rallies etc.
- The NSS unit of the institute takes initiatives to implement extension activities to raise social and moral values among students. The activities such as tree plantation, cleanliness drive, awareness

rallies, blood donation camps etc. provided the opportunities to students to work in teams and exercise. These activities helped to know their responsibilities towards society.

• Besides mock parliament, mock counseling, mock conversations, various tests, lectures, workshops, are conducted to develop their personality.

• The students achieved prizes for cultural activities like skit, mime, poetry recitation, debate, street play presentation at University and local level.

• Students achieved great success in sports activities at Zonal and Inter zonal level.

The Thrust Areas of the institute are as follows-

• **To provide educational excellence**
• **Paying continues attention towards students in all aspects**
• **Counseling students**
• **Guiding students for career opportunities**
• **Giving thorough knowledge of subjects**
• **Practicing students' Internal Evaluation**
• **Providing adequate library facilities**
• **Starting career Skill Development Courses**
• **Organizing special lectures to empower students**
• **Guiding for Competitive Examinations**
• **Motivating students to participate in different competitions**

In this way the vision, priority and thrust areas of the institute seem to come in truth. It's resulted in the students' achieving in prominent positions in public and private sectors and passing NET/SET examinations.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Our students have shown remarkable and highest performance in sports, cultural activities, NCC. and NSS.

Sports:

·   Shivani Jadhav and Komal Jantre presented Demontration of Fencing on 15 -8- 2018

·   The students achieved success in the sports activities of Zonal, Inter Zonal level. Such as Swimming, Middely Relay (4x100), Freestyle Relay,(4x100), Breast Stroke(100 mtr), Boxing, Volleyball, Kho-Kho etc.

·   Kabaddi team won second place in Chief Minister Chashak Kabaddi Competitions.

·   Organized Zonal and Inter zonal Swimming Competitions (M/W).

·   Pooj Benichitake achieved Gold Medal (Swiming)

Cultural Activities-

·   Institute won Third prize for Mime Competition organized by Shivaji University, Kolhapurs 38th District Level Youth festival at Mahaveer College, Kolhapur.

NCC.

· 12 Cdts attended ATC camp at Kolhapur from 2-18 July 2018.

· Cdt. Sapana Padiyal participated in TSC Delhi and achieved Gold Medal in Map Reading.

· Cdt.Shahista Sutar and Cdt.Swati Shirote attended ROC CAT Camp at Pune.

· SUO Madhuri Kawade and SUO Rameshwari Wadar attended RCTC Camp at Gwalior.

NSS. - Participated in Special Camp organized by Shivaji university, Kolhapur and Four Volunteers are selected.

Institutional level-

· Organized a Job Fare in association with Urja Foundation Ichalkarnji on 5th August 2018.

· Organized 02 One day Symposiums with Samajvadi Prabodhini, Ichalkarnji.

·   Offered financial assistance to Sanmati Matimand Vikas Kendra and to the alumni Miss Charushila for her medical treatment.

·   Dept. of Commerce & Economics organized 5 days workshop on GST in association with CA Association

Ichalkarnji.

· Dept. of Home science organized workshop on Personality Development and Methods of Saree Drapping in association with Soundarya Beauty Parlor, and Raakhi Making Workshop in association with Rachana Udyojika and Prerana Manch.

· Dept. of Hindi Organized National Seminar on 'Adhunik Hindi Kavita ke Vivid Aayam' and 4th Summit of Shivaji University Hindi Teachers Association.

· Competitive Examination Cell has organized 02 Guest Lectures.

· Dept. of History started a course of 'Modi Script'

· Department of Hindi has sent best wishes to the Prime Minister on the occasion of Hindi Day.

· Departments of Social Sciences are organizing a National Seminar on 19th January,2019

Concluding Remarks :

Our institute is following the path of quality education, the institute is empowering the students through modern learning techniques, motivating them to undergo competitive examinations, acquainting them to walk with computer age, inculcating in them the moral and cultural values, imparting in them value based job oriented and real life education the students are motivated for getting knowledge without boundaries and preparing themselves to face the challenges outside the institute and real life situations independently.

Achievements of our students in sports, games, cultural activities, NCC, NSS activities have been outstanding. We believe that we have taken sincere efforts to provide them opportunities to develop in a balanced form. Numbers of students have received the prizes in the annual magazine competitions.

After the second cycle of NAAC, the institute fulfilled the recommendations given.

- The institute has taken sincere efforts to practice the quality measures in all aspects of its functioning.
- There is increase in research publications.
- The institute is practicing e- governance.
- The institute has signed MOUs and Linkages.
- The institute has conducted Green Audit, Gender Audit, Academic and Administrative Audit.
- The use of ICT in teaching and learning has increased.
- The Alumni Association is registered.
- The institute has Rain Water Harvesting structure in increase the water level.

The institute is quite particular to sustain its social commitments. A variety of outreach and awareness programmes, campaigns, rallies, celebration of National Festivals, Birth and Death anniversaries of National leaders, surveys, village adoption etc. are carried out to address social issues.

In this way, the institute is trying to empower girls, imparting through knowledge to develop their overall personality with the available human resources.

The empowerment of our students resulted in their holding prominent positions in the society like Advocates, Police Inspectors, Assistant Public Prosecutors, Chartered Accountants, Advisers, Bank officers, Lecturers, Primary Teachers, High Schools teachers, and having the jobs in many private sectors with substantial positions.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years 1.1.2.1. **Number of certificate/diploma programs introduced year-wise during the last five years** Answer before DVV Verification: {table1} Answer After DVV Verification : {table2}
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: {table3} Answer After DVV Verification : {table4}
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 7 Answer after DVV Verification: 00
1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years 1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification:

table1:

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	3	3	2

table2:

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	01

table3:

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	9	1	3

table4:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	3

2017-18	2016-17	2015-16	2014-15	2013-14
230	148	64	99	58

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
235	100	64	49	58

1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years
	1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years
	Answer before DVV Verification : 18
	Answer after DVV Verification: 08

1.3.3	Percentage of students undertaking field projects / internships
	1.3.3.1. Number of students undertaking field projects or internships
	Answer before DVV Verification : 470
	Answer after DVV Verification: 315

2.1.2	Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
976	1070	1020	927	788

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
359	431	413	417	341

2.1.2.2. Number of sanctioned seats year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1056	1128	1128	1080	960

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
360	480	480	480	408

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
506	500	437	343	296

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
174	205	183	162	137

Remark : As per the HEI data attached with the Metric and in 2.2 in response. The number of actual students admitted from the reserved categories in 2014-15 is 162 while in 2016-17 it is 205.

2.3.2	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT
Answer before DVV Verification : 20
Answer after DVV Verification: 19

Remark : As per the HEI data attached with the Metric in response. The number of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. is 19.

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	00

3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	3	3	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	0	0	0	0

3.3.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research Answer before DVV Verification : Yes Answer After DVV Verification: No
3.3.3	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	3	1	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	01	2	04

Remark : As per the HEI data attached with the Metric in response.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years 3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

01	01	01	00	01

Remark : Letter of appreciation of the Local Grampanchayat is not eligible. Recognition of the university NCC unit in 2013-14, 2015-17 and of the local Rotary Club in 2017-18 considered.

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years
	3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
14	9	11	8	13

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
07	04	03	05	04

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years
	3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
850	750	711	583	645

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
442	396	134	184	175

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years
	3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

| 5 | 9 | 14 | 11 | 09 |

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	02	01	01

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	0	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	04	0	2	0

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
33	20	1	3	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.52	16.95	0.23	02.65	03.23

Remark : As per the HEI data (Auditor's report and principal's signature) attached with the Metric in response.

4.2.3	Does the institution have the following:

1. e-journals

2. e-ShodhSindhu

3. Shodhganga Membership

4. e-books

5. Databases

Answer before DVV Verification : B. Any 3 of the above
Answer After DVV Verification: B. Any 3 of the above

4.2.5	Availability of remote access to e-resources of the library Answer before DVV Verification : Yes Answer After DVV Verification: No
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 75 Answer after DVV Verification: 75
5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years 5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	3	3	4	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years 5.1.5.1. Number of students attending VET year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
257	125	64	99	58

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

25	75	00	50	00

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	4	5	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	01	1

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
17	23	16	16	17

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	07	07	07

6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	4	5	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

4	5	3	5	3

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10.12893	11.13971	22.51215	18.13698	16.61116

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3.15	3.19	3.13	2.19	2.20

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above
Answer After DVV Verification: C. Any 2 of the above

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	5	6	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

7	9	4	4	3

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:
	
	    1. Physical facilities
	    2. Provision for lift
	    3. Ramp / Rails
	    4. Braille Software/facilities
	    5. Rest Rooms
	    6. Scribes for examination
	    7. Special skill development for differently abled students
	    8. Any other similar facility (Specify)
	
	    Answer before DVV Verification : C. At least 4 of the above
	    Answer After DVV Verification: D. At least 2 of the above

7.1.10 — Number of Specific initiatives to address locational advantages and disadvantages during the last five years   7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	7	5	5	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	07	05	04

Remark : As per the HEI data attached with the Metric in response.

7.1.11 — Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	5	4	5	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	3	4	2

7.1.17 — Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love,

Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	16	14	11	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
08	12	07	07	05

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 10 Answer after DVV Verification : 196
1.2	Number of programs offered year-wise for last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr></table> Answer After DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>10</td><td>10</td><td>10</td><td>10</td><td>10</td></tr></table>
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>528</td><td>564</td><td>564</td><td>540</td><td>480</td></tr></table> Answer After DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>180</td><td>240</td><td>240</td><td>240</td><td>204</td></tr></table>

| 2.3 | Number of outgoing / final year students year-wise during the last five years |

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
282	287	253	204	216

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
255	276	246	197	200

| 3.3 | Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs) |

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42.74457	44.31563	25.76602	37.97570	22.98943

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
62.88789	83.05649	69.39327	52.58184	49.39519