



Shri Swami Vivekanand Shikshan Sanstha Kolhapur's
Smt. Akkatai Ramgonda Patil
Kanya Mahavidyalaya, Ichalkaranji.

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 (Affiliated to Shivaji University, Kolhapur) - Re-accredited by NAAC B+



• Founder •	• President •	• Executive Chairman •	• Secretary •
Shikshanmaharshi Dr. Babuji Salunkhe B.A., B.T., D.Lit.	Hon. Chandrakant (Dada) Patil Ex. Minister of Revenue, Rehabilitation and Public Works, Government of Maharashtra	Prin. Abhaykumar Salunkhe M.A.	Prin. Mrs. Shubhangi M. Gavade M.Sc., B.Ed.

Principal

Dr. Babasaheb Dudhale,

M.A (English), M. Phil, Ph. D, PGDTE

Ref. No. : ARPKMI /

Date :

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

The teaching learning assessment process of Internal and University examinations is a transparent, time-bound, efficient and student's friendly one. The Institution has formed the examination committee to look after the smooth functioning of Internal and University Examinations as well as the examinations related grievances. The mechanism of redressal for grievances related to examinations is at the University and College level.

1) **University Level Examination:** For part I & II of all faculties, the redressal of grievance is made at the college level. The examination related grievances cases of part III are received and forwarded to the university. This mechanism for the redresses of examination related grievances is practiced as per the rules and regulations of Shivaji University, Kolhapur. Hall-ticket, dates of examinations are displayed on the notice board. The university sends the exam schedule to the college and it is displayed on the notice board. In case, a student does not get hall ticket the institutions solves the problem informing the university. If the result of the student is kept reserved by the university, the exam committee informs the concerned clerk to contact the university and find out the reason to remove confusion of the students.

In case of B.A. and B. Com part I & II examination related grievances are redressed under the supervision of the Principal as per the guidelines of the University. The Director of CAP of the institute deals with the grievances regarding the evaluation in



the college. A student can apply either for verification or revaluation of his answer book and marks obtained within a stipulated time immediately after the declaration of results by paying fees to the institute. The institute appoints another subject expert and gets accessed the answer book. It is corrected if there is any change in marks. In case of verification, the answer book of the students is checked. The college appoints another subject expert to check and recount the total of the marks. If there is any change in marks, a fresh mark list is provided by the university to the students.

Students can demand a photocopy of his answer book in case of revaluation. After getting the photocopy of answer book assessed by concerned subject teacher, the students may claim for the revaluation of the answer book. The marking figure and tick marks are masked while providing the photocopy of an answer book and then the other examiner assesses the answer book. The revised mark statement is given to the student; if there is an increase or decrease in the earlier marks more than 10 %.

The similar procedure of examination related grievances is practiced at the University level for assessment of Third Year students.


CO-ORDINATOR
Internal Quality Assurance Cell
Smt. A. R. Patil Kanya Mahavidyalaya
Ichalkaranji


PRINCIPAL
Smt. Akkatai Ramgonda Patil
Kanya Mahavidyalaya, ICHALKARANJI

